APPLICATION FOR CERTIFICATE OF COMPLIANCE

TO THE DIRECTOR OF PUBLIC WORKS, CITY OF FULLERTON:

The applicant(s), _____ being the owner(s) of the properties situated at _____

between _____ and _____

described as: (Brief legal description of said property) _____

_____

_____

_____

hereby request(s) a Certificate of Compliance in accordance with the description and sketch, 3 copies of which are attached hereto and made a part of this application.

APPLICANT'S DECLARATION

(I) (We), the undersigned, hereby declare under penalty of perjury that (I am) (we are) the/all party(ies) having record title interest in the land covered by this application and described and shown on the attachments submitted herewith, and do hereby consent to the preparation and recordation of a final certification for the Certificate of Compliance shown.

_____ _____

Dated Name of Owner

_____

Address and Phone

_____ _____

Dated Name of Owner

_____

Address and Phone

NOTE

All owners of record must sign this application and declaration. Lack of all appropriate signatures can result in rejection of this application.

If more room for signatures is needed, a separate sheet may be attached.

Received by _____ Receipt No. _____

Date _____ COC No. _____

Preliminary Filing and Checking Fee: $870

Additional Fees: Required licensed land surveyor review and approval shall be paid for by applicant at an hourly contract rate on a time and material basis; applicant also responsible for any recordation fees.

An invoice for any additional fees due will be sent to preparer of Certificate of Compliance and approved Certificate of Compliance will not be released until such time all additional fees due and payable are received by the City of Fullerton Public Works Department Engineering Division.

SEE REVERSE FOR REQUIREMENTS FOR FILING APPLICATION

REQUIREMENTS FOR FILING APPLICATION FOR CERTIFICATE OF COMPLIANCE

The following must be submitted with completed application. (All Certificates of Compliance submitted ***must be*** prepared by a Registered Civil Engineer that is authorized to practice land surveying or a Licensed Land Surveyor of the State of California.)

1. Three copies of a written legal description of the property involved, as it currently exists and the County Assessor Parcel Number.

2. Three copies of a sketch or map (to be drawn on 8-1/2" x 11" form, other sizes permitted upon approval by City staff) of the property involved, showing the following information:

   a) North arrow and scale.

   b) Existing lot lines with dimensions, bearings and other appropriate boundary information. A traverse of the parcel must close within a 100th of .01 feet.

   c) The adjusted parcel shall be lettered with the original lot or parcel numbers and/or letters. The net acreage of the parcels shall be shown, to the nearest one-thousandth of an acre.

   d) The location and direction of flow of any natural or improved drainage paths, pipelines or swales; the location (if known) of sewer laterals and water and gas lines, and meters; and the location of any utility lines, poles and easements.

   e) The location of the properties in relation to adjoining and nearby lots, streets, alleys and easements.

   f) Existing contours or topography if required by the Director of Public Works.

   g) Any other information relevant to the area and its improvements which would help in the consideration of the Certificate of Compliance request.

3. The location of existing easements, buildings, garages, fences, etc., and other permanent improvements shall be shown on Exhibit "C" with their relation to the lot lines.

4. A copy of a recent title report (no more than 3 months old) and all underlying documents to the property involved in the Certificate of Compliance.

NOTE

Upon favorable consideration of the application, a formal ***Certificate of Compliance Approval Certificate*** will be prepared by City staff using the above information. Prior to approval by the City, the Certificate must be signed by all of the vested record owners of the property involved. These signatures, which must be notarized, signify the owner's consent to and approval of the Certificate of Compliance as described in the Certificate. Following final approval by the City, the Certificate, including the legal description and map of the property will be returned to the applicant's engineer for recordation with the Orange County Recorder. (See notes under Additional Fees.)