# CITY OF FULLERTON PARKS AND RECREATION COMMISSION

# **FINAL Meeting Minutes**

Regular Meeting City Council Chamber Monday, March 11, 2013 6:30 p.m.

#### CALL TO ORDER

Chair Van Gorden called the meeting to order at 6:30 p.m.

## **FLAG SALUTE**

Commissioner Silva led the flag salute.

#### **ROLL CALL**

Present:

Carvalho, Silva, Van Gorden, Haselton, Levinson

Absent:

Lang McNabb

Staff:

Director Penny Loomer, Parks Project Manager Hugo Curiel, Administrative Manager Alice Loya, Cultural Arts and Family Services Manager Mauk, Recreation Supervisor John Clements, Deputy Director of Maintenance Services Dennis Quinlivan, and Buildings and Facilities Superintendent Bob St. Paul.

#### PUBLIC COMMENT

There were no public comments.

Commissioner Lang-McNabb arrived at 6:32 p.m.

CONSENT ITEMS (Items 1 - 2)

1. MINUTES OF THE PARKS AND RECREATION FEBRUARY 11, 2013 COMMISSION MEETING

Recommendation to approve the Minutes of the Parks and Recreation February 11, 2013 Commission Meeting and approve the Maintenance Services Monthly reports for February, 2013.

Commissioner Haselton MADE A MOTION and Commissioner Carvalho SECONDED the motion to approve the Minutes of the Parks and Recreation February 11, 2013 Commission Meeting and approve the Maintenance Services Monthly Reports for February, 2013.

AYES: Carvalho, Silva, Van Gorden, Haselton, Lang-McNabb, Levinson

NOES: None

ABSTAIN: None

ABSENT: None

The MOTION PASSED

REGULAR BUSINESS (Items 3 – 9)

## 2. RESPONSE TO OCCYSL FIELD ALLOCATION REQUESTS

Supervisor Clements explained the way fields are allocated and described the three different partner groups. He spoke of the standards set by the state and national governing bodies.

Chair Van Gorden asked if staff has met with the OCCYSL and were they content with the solution. Supervisor Clements answered affirmatively for both questions.

Commissioner Silva asked if the OCCYSL wants all of their teams to practice at the same time and what was the status on achieving associate level. Supervisor Clements said that they do want to have all teams practice at once, but there are not enough fields available and they have dropped their attempt at achieving associate level.

#### 3. FULLERTON MARKET PRESENTATION

Events Specialist Kashiwada gave a presentation and explained that the Thursday market begins April 4th until October  $31^{st}$  from 4-8:30 p.m. He reviewed the types of vendors, food, carnival games, bounce house, face painting, etc., and read the names of bands playing in April.

# 4. 2013-2014, 2014-2015 PARK CAPITAL IMPROVEMENT BUDGET

Manager Loya reviewed the Capital Improvement Program budget and said that staff will return for formal recommendations when the operating budget is completed.

Commissioners discussed the proposal to fence the Museum plaza area, the widening of Bastanchury, and a donor recognition program to be advertised in the next Fullerton Connect brochure.

# 5. REVIEW OF THE MUCKENTHALER CULTURAL CENTER MASTER PLAN

Manager Loya explained that the Muckenthaler Cultural Center is located on a city park and the center contracts with the city to operate and maintain the facility. Any

major improvements need City Council approval. She introduced Zoot Velasco, Executive Director, who gave a powerpoint presentation on the master plan and discussed their mission statement, holding neighborhood meetings, the specifics of revisions to the property and a concrete substructure for parking called grasscrete.

The following audience members spoke:

Rob Von Esch Paul Breen Peggy San Roman Fred Ouweleen Cindy Kendall

Chair Van Gorden asked staff to return in April with the proposal, giving commissioners sufficient time to review the plans in depth.

Manager Loya stated that the funds are not proposed in the budget, City Council looks at funding requests and the Commission can then make recommendations.

Commissioner Carvalho MADE A MOTION and Commissioner Haselton SECONDED the motion that the Parks and Recreation Commissioners' comments be forwarded to the Fullerton City Council.

AYES:

Carvalho, Silva, Van Gorden, Haselton, Lang-McNabb, Levinson

NOES:

None

ABSTAIN:

None

ABSENT:

None

The MOTION PASSED

### 6. REPORT ON CITY COUNCIL AGENDA ITEMS

There were no new items to report.

#### 7. DIRECTOR'S UPDATE

Director Loomer announced that Parks Project Manager Curiel is taking the Parks and Recreation Director position and she will be leaving by March 28.

Parks Project Manager Curiel displayed the CPRS award received for the Fullerton Community Center at the recent CPRS conference in San Jose.

# 8. COMMISSIONER COMMENTS

Vice Chair Levinson was concerned with the proposed location of the homeless shelter proposed by the County of Orange.

The commissioners congratulated Parks Project Manager Curiel on his appointment and thanked Director Loomer for her service.

## **ADJOURNMENT**

Chair Van Gorden adjourned the meeting at 8:43 p.m.

Respectfully submitted,

Hugo Curiel, Secretary

HC/db