

**MINUTES  
BICYCLE USERS SUBCOMMITTEE**

City Hall - Council Conference Room  
Tuesday, February 21, 2013 - 5:00 p.m.

COMMITTEE MEMBERS PRESENT:

Jane Rands, Chair  
Gene Hiegel, Vice Chair  
Beth Trimble  
Vince Buck  
Matt Leslie  
John Carroll  
Karla Reinhardt

COMMITTEE MEMBERS ABSENT:

None

STAFF PRESENT:

Jay Eastman, Senior Planner

ALSO PRESENT:

Yvette Quintero – Titan Newspaper – Cal State Fullerton  
Lucas – Boy Scouts of America  
Elizabeth Hansburg – Citizen

**CALL TO ORDER**

The meeting was called to order by Chair Rands at 5:10 p.m.

**ROLL CALL:**

All members present

**PUBLIC COMMENTS**

Elizabeth Hansburg asked if the bike lanes will be removed when traffic is diverted to Acacia as a result of the Raymond Avenue and State College Blvd grade separation projects. Mrs. Hansburg said there might be a problem between the railroad tracks and Chapman Avenue because parents pull in to drop off and pickup their children at Ladera Vista School. Senior Planner Eastman said he does not have an answer at this time, but gave Ms. Hansburg his business card so that she could contact him for more information at a later date.

## **MINUTES**

One correction to the motion in approving the January 17, 2013 minutes, under the discussion of minutes, change "Chairman Rands abstaining" was corrected to "Chair Rands abstaining".

MOTION by Vice-Chair Hiegel that the January 17, 2013 minutes be APPROVED as AMENDED, SECONDED by Chair Rands, and CARRIED by unanimous vote.

## **ELECTIONS – CHAIR AND VICE CHAIR**

Subcommittee Member Hiegel was nominated for 2013 Chair; and Committee Member Trimble for 2013 Vice Chair.

With no other nominations on the floor, a MOTION was made, SECONDED and CARRIED unanimously that Subcommittee Member Hiegel be Chair and Subcommittee Member Trimble be Vice Chair.

## **REGULAR BUSINESS**

### 1. Draft Bicycle Users Subcommittee Bylaws

Senior Planner Eastman said this item was continued from the January 17, 2013 meeting. There were minor revisions at that meeting, but no detail discussions. The item was continued to allow Member Buck to look at the bylaws in more detail.

#### Section 2A - Selection and Tenure

Member Buck suggested, and the Committee discussed, changing the last paragraph to read "*The Chair and Vice Chair shall be limited to two consecutive terms*".

#### Section 2D - Secretary

Member Buck asked for further clarification and discussion on this section. Senior Planner Eastman stated that he was assigned by the City Manager as secretary to this committee. He reports to the Director of Engineer, and as secretary he designates other staff members to provide assistance. There was discussion and staff clarifies.

Unless someone else improved the wording, Member Buck would accept the wording as it is.

#### Section 2D3 - Attendance

Member Buck referred to the first line under attendance. It says the Secretary shall maintain an attendance record for each Bicycle User Subcommittee member and report annual records to the Transportation and Circulation Commission on the first month of each calendar year.

Member Buck suggested that the attendance records should go to the City Manager, and not to the Transportation and Circulation Commission. There was discussion.

Members unanimously agreed that Section 2D3 be amended to reflect the change, *“The secretary shall maintain an attendance record for each Bicycle User Subcommittee member and report annual records to the City Manager on the first month of each calendar year.”*

#### Section 2D5 - Agenda

Member Buck asked for clarification. Can the chair add an item and then the secretary remove it? Who has the final say?

Senior Planner Eastman mentioned as a reference that prior wording in 2D5 had been more specific as to who could add or remove items, the secretary, or chair but was deleted because it was redundant with Section 3F.

There were no objections that the wording be amended to read, *“The secretary shall prepare an agenda in consultation with the chair”*. All members were in agreement.

#### Section 3A - Regular Meetings

Member Buck did not think that the meeting time should be in the bylaws. Chair Hiegel agreed.

All members agreed that the first paragraph should be amended to read *“The Bicycle Users Subcommittee shall meet once a month at a time and date determined by the Bicycle Users Subcommittee.”*

#### Section 3B - Special Meetings

Members discussed removing the word *total* from the first paragraph. Senior Planner Eastman stated the word was placed there to clarify the total make-up, and not have any ambiguity of members present or all members. All members were in agreement to not remove the word total.

#### Section 4B

Eliminate the word *“is”* in the last sentence. All members agreed to remove the word *“is”*, although it does not change the meaning of the sentence.

#### Section 4D

Amend the wording in the first sentence to read *“...perform other duties and responsibilities that advance the convenience, efficiency and safety of bicycling as requested by the City Council, Transportation and Circulation Commission, and City Manager’s Office”*.

#### Section 5C

Member Buck asked to have the difference between excused and unexcused absences explained. Planner Eastman stated that the language is from the Code. All members agreed to change the wording in the last sentence from *“denounce”* to *“deny”*.

MOTION made by Member Buck, SECONDED by Member Rands to APPROVE the bylaws as amended, CARRIED by unanimous vote.

## 2. College Connector Study Presentation

Senior Planner Eastman gave a presentation that introduces them to the College Connector Study. The study is funded by a grant through Caltrans and will study which mode of transportation is more viable. The study also looks at feasibility, financing and implementation of a dedicated public transit system between the Fullerton Transportation Center and the California State University area.

Senior Planner Eastman provided a PowerPoint presentation. The Committee asked questions throughout the meeting, which Planner Eastman responded to.

### STAFF/COMMITTEE COMMUNICATION:

Senior Planner Eastman handed out a spreadsheet showing details of bike collisions in the City from 2012. Eastman stated that for 2011 the number of collisions was 56, whereas 2012 had 89.

Member Carroll asked if the data includes accidents on college campuses, or accidents responded to by University Police.

Eastman clarified that this data might be helpful in obtaining grants related to bicycle safety and route improvements.

Committee Member Rands asked if there is more information related to the circumstances of the accidents (on the sidewalk, along side the street). Committee Member Carroll asked if any of the collisions happened on the various campuses. Senior Planner Eastman said he would inquire about the details of the data and how it can be provided, particularly those accidents that occurred on Wilshire. He mentioned he has received information from OCTA regarding their bike corridors. OCTA indicated that along West Malvern there have been a high number of accidents.

Committee Member Buck wondered if the accidents include only bicycles, or does it include pedestrians. Senior Planner Eastman believes it is just bicyclists, but would get that clarification from Traffic Engineering.

Senior Planner Eastman shared an e-mail that he received regarding the guitar bike racks.

Senior Planner went over the State College grade separation street plans, showing that the outside lanes under the bridge are a minimum of 15 feet in width. The subcommittee agreed that the changes were acceptable, and what they were looking for previously.

Chair Hiegel asked that the following items be placed on the next meeting:

- More information on bike accident data
- Installing signs on Class 3 bike lanes that have been approved. An example is Puente St., which is not signed, but there is a bicycle bridge over the creek.
- Member Reinhardt asked the reporting of bicycle thefts at the train station. She stated that a number of people she knows have had their bike stolen, but the Police Department does not take reports. Planner Eastman said he'd place this item on the agenda if Lt. Rudisil is available.

- A discussion on the Bicycle Safety and Public Outreach Program. Member Carroll indicated that CSUF has an on-line training program for bike safety, and that he can help coordinate CSUF's participation if reminded.
- A discussion on the best days and times for the Bicycle Users Subcommittee to meet.

ADJOURNMENT:

With no further business the meeting adjourned at 7:03 p.m.

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Beverly Norton, Clerical