

**MINUTES
BICYCLE USERS SUBCOMMITTEE**

City Hall - Council Conference Room
Tuesday, January 17, 2013 - 5:00 p.m.

COMMITTEE MEMBERS PRESENT:

Jane Rands, Chair
Gene Hiegel, Vice Chair
Beth Trimble
Vince Buck
Matt Leslie

COMMITTEE MEMBERS ABSENT:

None

STAFF PRESENT:

Jay Eastman, Senior Planner

ALSO PRESENT:

Marlon Perry, Orange County Transportation Authority
Wes Parsel, Orange County Transportation Authority

CALL TO ORDER

The meeting was called to order by Chair Rands at 5:05 p.m.

PUBLIC COMMENTS

There was no one from the public who wished to speak on any matter.

MINUTES

MOTION by Vice-Chair Hiegel that the November 15, 2012 minutes be approved as WRITTEN, SECONDED by Member Buck, passed 4-0, with Chair Rands abstaining.

REGULAR BUSINESS

Item 1: Adopt Draft Bicycle Users Subcommittee Bylaws

Staff distributed copies of the final version of the Bicycle Users Subcommittee Bylaw comments and a copy of the changes that were made as a result of the City Clerk's comments. Senior Planner Eastman stated that the City Clerk had also added a section related to ethics training requirement for new members and the secretary's responsibilities, although she was unsure whether BUSC members were obligated to attend the ethics training, as they are not an approving body. Eastman stated that he did not include the specific ethics training requirement in the by-laws, as it is a State law, and members will or

will not need to have ethics training regardless of the by-laws. Eastman clarified, as shown in the highlighted hand-out, that the City Clerk's changes did not alter the ideas, thoughts and what the members intended.

Committee Members suggested the following changes to the By-Laws:

Section 3: A. - Regular Meetings –

Second paragraph, "The Bicycle Users Subcommittee may cancel its regular meeting without ~~holding~~ *[scheduling]* an alternate date, if the chairperson, or a majority vote of members present at a prior meeting, determines that a quorum cannot be ~~obtain~~ *[obtained]* in a specified month, or there is no business of the subcommittee that warrants a ~~special~~ meeting."

Section 5: B. - Absences, Removals, Resignations and Vacancies –

Third paragraph, "...given at the earliest possible time, to ensure that a quorum ~~well~~ *[will]* be reached, and to provide..."

Chair Rands questioned Section 3.G, which states that four members of the Bicycle Users Subcommittee shall constitute a quorum for conducting business and taking action on official matters. Chair Rands suggested changing the quorum of four members needed to vote on matters. There was discussion among the members as to what constitutes a quorum. The change was not made due to lack of member support.

Member Buck said he did not have a chance to read the Bylaws, and would like to defer the discussion and approval to the next meeting.

MOTION made by Vice-Chair Hiegel, SECONDED by Member Buck to CONTINUE this item to the next regular meeting. Motion CARRIED unanimously by members present.

Item 2: OCTA Bike Share Pilot Project Status Report and Review of Potential Station Locations

Wes Parsel with the Orange County Transportation Authority (OCTA) provided a summary of the Bikeshare Pilot Project, including a description of their vendor partner, Bike Nation. Parsel stated that the map provided to the BUSC members shows a number of potential bikeshare stations, and he clarified that these are just concept locations that are provided to initiate dialog. Parsel stated that OCTA is looking to obtain feedback from the subcommittee on connectivity between stations, access to the stations, safety concerns, or other considerations related to routing. Marlon Perry with OCTA stated that Bike Nation also needs to look at the station locations, and narrow down the number of sites to a total of 15 stations throughout Downtown Fullerton and the College Town area.

Senior Planner Eastman recommended that the Bicycle Users Subcommittee receive a status report from OCTA, including vendor agreements and timeline; review the preliminary station location map; and discuss the routing between each potential location. Planner Eastman clarified the BUSC's strongest role in this process will be the suggestions related to station connectivity.

Member Buck stated that, for this project to succeed, they will need good routes, and Wilshire Avenue is the key route.

Planner Eastman stated that the BUSC should identify areas on the potential station location map that are hard to access. As an example, he mentioned that the shopping center at the northwest corner of Chapman and State College could use a bike station, but it is hard to access on a bike. He suggested that having station # 19 at the northeast corner would be better because it allows students on campus to get to a bike station without crossing State College (and Chapman).

Member Leslie asked a number of general questions related to the overall program operations.

Committee Members comments/suggestions are as follows:

1. City Hall/Train Station/Library should be included in the locations.
2. A bike station at or near the Ralphs at Harbor and Valley View should be considered.
3. Location 24 at the intersection of Harbor and Commonwealth is likely not feasible due to spatial dimensions and a lack of safe place to ride, but agreed that locations distributed in the downtown area are needed. The City's downtown parking lots, including the West Amerige parking lots were suggested.
4. Lemon Park does not have a kiosk; Bike Nation should consider adding one there if there is a demand.
5. Location 23 may not be a viable location. Bike Nation should look at the target audience of this station. If it is Metrolink riders, it would make more sense to put the kiosk near the train platform, east of Harbor. Additionally, riders from other kiosks are likely east of Harbor, so they'd need to cross Harbor to get to location 23. However, if the bikeshare user is coming to the southwest quadrant of downtown for lunch, or is coming from City Hall or west of Harbor, then this location might be good.
6. Consider placing a bikeshare kiosk on the Metrolink station's south platform.
7. Locations 13 and 14 on the Fullerton College Campus appear too close together.
8. Consider moving location 20 at Byerrum Park into the Post Office Village shopping center to the east of Raymond Avenue.
9. Move locations 6 north, as far into the CSUF campus as possible. Eastman clarified that location 6 is being considered as part of an expansion at the CSUF Auxiliary Building to complement the cafes considering being built there. It was suggested that location 12 be moved as far into the CSUF campus if 6 is not moved.
10. The question was asked about connectivity – can a person ride from Anaheim to Fullerton. The answer is “yes”, however, connectivity is not being studied at this time
11. A kiosk that does not work should be moved to a site with more demand. OCTA indicated that kiosks are easy to move.

12. Location 17 was questioned because there is no way to get across the freeway.
13. Having kiosks near heavily used bus stops may be practical, as it will provide bus riders another transit alternative.
14. There may be a demand for a kiosk at the Marriot Hotel on the CSUF campus, as well as the Holiday Inn on Nutwood, east of the 57.
15. A suggestion was made to provide a Ride and Safety Guide.
16. Location 21 at the corner of Pomona and Wilshire is important, as it is adjacent to Wilshire Plaza, the museum and Farmers Market (note: Plaza Park is shown at the incorrect location on the Potential Station Location Map).
17. It makes sense to identify major, safer corridors, such as Wilshire Blvd., and then locate the bikeshare kiosks along those corridors.

MOTION made by Member Hiegel, SECONDED by Chair Rands, CARRIED unanimously by members present to RECEIVE AND FILE.

Item No. 3 State College Grade Separation Bike Lanes

Chair Rands asked what the difference is between the lighter and darker colored lines on the striping plans. Staff advised that the dark lines represent striping; the light lines indicate the physical improvements (raised medians, curbs, poles, etc.). Chair Rands clarified that the lane shown on a prior plan were too narrow, and a specific request was made with a previous engineering firm to remove some of landscape parkway and widen the lanes.

There was discussion on what the plans show and what potential changes might include.

Member Buck would like to see lanes wider than the 14 feet shown (a minimum of 15 feet is needed).

Vice-Chair Hiegel left the meeting prior to a motion.

MOTION made by Chair Rands to RECEIVE and FILE plans provided, and to direct staff to investigate with Engineering the addition of a foot to widen the right most lanes in either direction as needed to obtain a minimum of 15 feet, and to report back to the Bicycle Users Committee, SECONDED by Member Leslie.

There was discussion about potential design changes beyond widening that could accommodate bicycling, such as eliminating left hand vehicle turns or integrating sidewalks with a class 1 bike path.

ALTERNATE MOTION made by Member Leslie to RECEIVE and FILE plans provided, and to direct staff to meet with the Engineering staff to investigate alternative ways to accommodate bicycle safety, including but not limited to the widen the right lanes in either direction to a minimum of 15 feet, and to have Engineering staff report back to the Bicycle Users Committee, SECONDED by Member Trimble, motion CARRIED unanimously by all members present (Vice-Chair Hiegel left prior to motions).

STAFF/COMMITTEE COMMUNICATION:

Kent Morris' term expired on December 31, 2012; he asked not to forward BUSC staff reports, and indicated he will not be attending future meetings.

John Carroll's term on the Transportation and Circulation Committee (T&CC) expired on December 31, 2012, so the T&CC will need to identify a new representative on the BUSC.

Election of Chair and Vice-Chair will be placed on the next agenda, and the subcommittee can continue the item at their discretion, should Kent Morris' seat not be filled.

ADJOURNMENT:

With no further business the meeting adjourned at 6:51 p.m.