# CITY OF FULLERTON PARKS AND RECREATION COMMISSION APPROVED MINUTES

Special Meeting City Council Chamber Monday, April 30, 2012 6:30 p.m.

# CALL TO ORDER

Chairman Shanfield called the meeting to order at 6:30 p.m.

**FLAG SALUTE** 

Commissioner Hayes led the flag salute.

ROLL CALL

Present:

Sean Fitzgerald, Barry Levinson, Kirk San Roman, Kathleen Shanfield,

Scott Stanford, Scott Hayes

Absent:

Van Gorden

#### PUBLIC COMMENT

\*1. MINUTES OF THE PARKS AND RECREATION APRIL 9, 2012 COMMISSION MEETING

Commissioner Chairman Shanfield MOVED and Vice Chair San Roman SECONDED the motion to approve the Minutes of the Parks and Recreation April 9, 2012 Commission Meeting.

AYES:

Fitzgerald, Hayes, Levinson, San Roman, Shanfield, Stanford

NOES:

None

ABSENT:

Van Gorden

The MOTION PASSED 6-0.

REGULAR BUSINESS (Items 2 – 10)

\*2. DISCUSS OPTIONS FOR THE RE-OPENING OF THE SKATE PARK AT INDEPENDENCE PARK

Manager Orozco presented the skate park report. Staff has met with the Fullerton Skateboard Ad Hoc committee and will present the item to the City Council in May. Commissioner Stanford asked what type of fencing would be used. Recreation Manager Orozco stated that it would be a tubular steel fence with shepherd hooks at the height of 10 feet.

Isaac Davis, a member of the Fullerton Skateboard Association and an Ad Hoc Committee member spoke representing the Fullerton Skateboard Association. He said that they have been painting over graffiti and will continue to, as the need arises. They will open/close and monitor the restrooms. He said there has been an open dialogue with the Police Department and there will be more patrols of the park. He spoke of applying for grants and possible future plans.

Commissioner Stanford asked Mr. Davis how many volunteers he expected to have and what times they would be at the park. It was agreed that their 20 active volunteers would cover Noon – 8 p.m. seven days a week during the summer.

Commissioner Levinson asked who the contact point was at Police Department. Recreation Supervisor Orozco responded that they were communicating with the Patrol Watch Commander in the Community Services bureau.

Commissioner Hayes asked what the normal staff hours are. Manager Orozco said that staff is on site weekdays Monday through Thursday from noon -9 p.m., and on Friday and Saturday noon -5 p.m.

#### **PUBLIC COMMENTS**

The following audience members spoke in favor of opening the Skate Park at Independence Park:

Scott Minton Michelle Kearney Mark Powell Marlena Carrillo

Public comments were closed.

Commissioner Fitzgerald commended the Fullerton Skateboard Association. He felt that they have provided good answers and deserved much credit. He asked if the Fullerton Skateboard Association had received anything from the Police Department formally in writing. Isaac Davis read an e-mail that he had received showing support from the Police Department.

Commissioner Fitzgerald asked about the ongoing graffiti removal costs. Recreation Supervisor Orozco stated that Fullerton Skateboard Association has already begun removing graffiti and will continue, alleviating all graffiti removal costs from the budget.

Commissioner Fitzgerald asked if graffiti could be removed within a week. Mr. Davis answered affirmatively.

The Commissioners were informed that after the skate park was open for three months, the item would be reviewed again at the September Commission meeting. Staff will provide a list of volunteers then.

Commissioner Stanford MOVED and Commissioner Fitzgerald SECONDED the motion that the Parks & Recreation Commission direct staff to re-open the skate park with the conditions outlined below:

- Continue meeting with the Fullerton Skateboard Ad Hoc Committee to assist in the immediate concerns and long-term planning for the future of the skate park. This committee, along with the Fullerton Skateboard Association will assist with the operations of the parking including:
  - o Schedule and provide graffiti removal weekly
  - o Monitoring/policing
  - Form long-term goals that include the formation of a non-profit to assist in park operation
  - Provide volunteers and scheduling for the monitoring of the skate park during "peak hours" (12:00 p.m. – 8:00 p.m. daily) as established by the Parks & Recreation staff.
  - o Provide a list of volunteers weekly to Parks & Recreation staff
  - Maintain the skate park on a daily basis
  - Approve the recommended site improvements:
    - Perimeter fence repairs/access improvements for safety and supervision
    - Repair and replacement of park amenities including lighting, seating, trash receptacles and signage.

AYES:

Fitzgerald, Hayes, Levinson, San Roman, Shanfield, Stanford

NOES:

None

ABSENT:

Van Gorden

The MOTION PASSED 6-0.

The Commission agreed to hear item #4 prior to #3.

# \*4. 2012-2013 PROPOSED POLICY STATEMENT AND FEE SCHEDULE FOR THE PARKS AND RECREATION DEPARTMENT

Manager Loya presented the 2012-2013 proposed policy statement and fee schedule. She said that because the Community Center would open in October, staff needs to have the fees approved by Council. She spoke of the comparison study, using other nearby cities with community centers that are similar to ours.

The Commission discussed the various groups and prices. Supervisor Espinosa spoke about the comparisons she made with community centers located in Rancho Cucamonga, Rancho Santa Margarita, and Mission Viejo. She discussed their occupancy rates, the turnover on availability, how often they are at capacity and the yearly revenue.

Commissioner Stanford MOVED and Commissioner Hayes SECONDED the motion for approval of the Parks and Recreation Department's proposed Policy Statement and Fee Schedule for the Parks and Recreation Department's 2012-2-13 operating budget to the City Council.

AYES:

Fitzgerald, Hayes, Levinson, San Roman, Shanfield, Stanford

NOES:

None

ABSENT:

Van Gorden

# \*3. REVISIONS TO THE 2012-2013 PARKS AND RECREATION BUDGET

Recommend approval of the Parks and Recreation Department 2012-2013 operating budget and capital improvement program budget to the City Council.

Manager Loya explained that the Commission requested at the April 9<sup>th</sup> meeting that the Parks and Recreation budget be brought back for final approval after reviewing and approving the fees. The Commission did not require another presentation of the budget by Manager Loya.

Commissioner Hayes MOVED and Commissioner Stanford SECONDED the motion to approve the 2012-2013 budget as submitted.

AYES:

Fitzgerald, Hayes, Levinson, San Roman, Shanfield, Stanford

NOES:

None

ABSENT:

Van Gorden

The MOTION PASSED 6-0.

# \*5. PARKS AND RECREATION COMMISSION MEETING ATTENDANCE VIA TELECONFERENCING

Parks Project Manager Curiel informed the Commission that they will be voting on whether to continue meetings as they are currently held, or consider adapting to allow teleconferencing.

Park Project Specialist Doug Pickard told the Commission that he met with IT Department and Maintenance Services staff and also the City Clerk. He said that retrofitting the Chamber would require technical upgrades.

Park Project Specialist Doug Pickard told the Commission of his research on whether it would be necessary to integrate microphones into teleconferencing lines and if retrofitting the Council Chamber would be necessary.

Parks Project Manager Curiel mentioned that the Brown Act leaves it up to the interpretation of the governing body and it is at their discretion whether there is a need for only audio or audio and visual.

Parks Project Specialist Pickard was researching how the remote participant would be heard when wanting to comment. He mentioned that perhaps when items are addressed, the Chair would ask for the remote participant's questions. He suggested that staff do a test case with audio only first.

Chairman Shanfield asked who would make the call when someone was out of town. She felt commissioners should always be part if unless they were out of town or in the hospital. She suggested that the Commission discuss establishing a policy regarding participation.

Commissioner Levinson felt it shouldn't be a requirement, but should be voluntary.

Chairman Shanfield asked if the retrofitting for teleconferencing was in the budget. Parks Project Manager Curiel responded that it was not budgeted and the City Manager would need to consider it during the budget approval process.

**Public Comment** 

The following resident spoke on this item:

Kathy Dasney

Commissioner Hayes MOVED and Vice Chair San Roman SECONDED the motion to reject the item and the Commission will continue to conduct meetings the same way.

AYES:

Fitzgerald, Hayes, San Roman, Shanfield, Stanford

NOES:

Levinson

ABSENT:

Van Gorden

The MOTION PASSED 5 - 1

# 6. SPORTS FIELD ALLOCATION PROCESS - PRESENTATION

Manager Clements reviewed the field allocation process. He explained that a Parks and Recreation committee established a policy to allocate fields and determined that the best way was to create categories and priorities. The three categories are Partner, Associate and Rental. The sports leagues have grown and it is a larger group to work with now. They are all 501c3 recreation-based groups that are governed by either state or national governing bodies. He explained that after meeting with coaches in January and June the partner group schedules are accommodated and then the associate groups get their field allocations. Rental groups then can choose from the remaining fields.

Manager Clements talked about how the partner groups follow standards set regarding safety equipment, techniques, coaching, training and all coaches are required to have background checks.

Sharon Kennedy of Fullerton Observer provided the Commission copies of an Early April 2012 edition if the *Fullerton Observer* which includes an article entitled "A Field Sharing Proposal".

The following residents spoke:

Sharon Kennedy John Seminara Raul Valdivia Wayne Norman Eric Stanley

# 7. GARY CARTER DEDICATION - UPDATE

Manager Clements gave the Commission a brief history on Gary Carter. He explained that he is working with a former coach at Sunny Hills, who is in contact with the family. There are four fields being considered, with Amerige Park being the primary location since Mr. Carter played there often. He also spoke about how staff is also considering a long-term plan of honoring all Fullerton hall of fame inductees at one location.

### 8. REPORT ON CITY COUNCIL AGENDA ITEMS

There were no new items to report.

#### 9. DIRECTOR'S UPDATE

Director Loomer gave an update on 1) the April 21<sup>st</sup> fishing derby held at Laguna Lake, 2) she reminded the Commissioners about the Lemon Park ribbon cutting to be held on June 5<sup>th</sup> at 4 p.m., and 3) gave an update on the Fullerton Market, and 4) discussed the terms of the Boys and Girls Club agreement.

# 10. COMMISSIONER COMMENTS

Commissioner Stanford commended staff for an outstanding job over the last five and a half years that he has been a commissioner. He also mentioned that the Mormon helping hands project recently spent a Saturday cleaning up one of the Fullerton trails.

Commissioner Levinson asked about the entrance gate at the panorama nature preserve. Manager Loya explained that Coyote Hills Golf Course is responsible for opening and closing it at dawn and sunset.

# ADJOURNMENT

Chairman Shanfield adjourned the meeting at 9:07 p.m.

Respectfully submitted,

Penny Loopper, Secretary

Director Loomer/db