CITY OF FULLERTON PARKS AND RECREATION COMMISSION APPROVED Meeting Minutes

Regular Meeting City Council Chamber Monday, April 9, 2012 6:30 p.m.

CALL TO ORDER

Chair Stanford called the meeting to order at 6:30 p.m.

FLAG SALUTE

Commissioner Vice-Chair Shanfield led the flag salute.

ROLL CALL

Present: Sean Fitzgerald, Barry Levinson, Kirk San Roman, Kathleen Shanfield, Scott

Stanford, and Carl Van Gorden

Absent: Commissioner Hayes

Staff: Director Penny Loomer, Parks Project Manager Hugo Curiel, Administrative

Manager Alice Loya, Recreation Manager Aaron Orozco, Recreation Manager John Clements, Recreation Manager Dannielle Mauk, Community Center Supervisor Eloisa Espinoza, and Deputy Director of Maintenance Services

Dennis Quinlivan.

PUBLIC COMMENT

None

CONSENT ITEMS (Items 1 - 2)

1. MINUTES OF THE PARKS AND RECREATION MARCH 12, 2012 COMMISSION MEETING

Recommendation to approve the Minutes of the Parks and Recreation March 12, 2012 Commission Meeting.

Commissioner Van Gorden MOVED and Commissioner San Roman SECONDED the motion to approve the Minutes of the Parks and Recreation March 12, 2012 Commission Meeting.

AYES:

Fitzgerald, Levinson, San Roman, Shanfield, Stanford, Van Gorden

NOES:

None

ABSENT:

Commissioner Hayes

The MOTION PASSED 6-0

2. MAINTENANCE SERVICES MONTHLY REPORTS FOR MARCH, 2012

Recommendation to receive and file the Maintenance Services March, 2012 Monthly Report.

Commissioner Vice-Chair Shanfield MOVED and Commissioner Fitzgerald SECONDED the motion to approve the Maintenance Services Monthly Reports for November and December 2011 and January 2012.

AYES: Fitzgerald, Levinson, San Roman, Shanfield, Stanford, Van Gorden

NOES: None

ABSENT: Commissioner Hayes

The MOTION PASSED 6-0

REGULAR BUSINESS (Items 3 – 8)

3. ELECTION OF PARKS AND RECREATION COMMISSION OFFICERS

Recommendation to elect a Chair and Vice Chair to serve for 2012.

Nomination for Chairman: Chairman Stanford nominated Vice-Chair Shanfield SECONDED by Commissioner Levinson. Vice-Chair Shanfield accepted the nomination and there was a consensus to close the nomination for Chairman.

Discussion: the Commission discussed the affects of the recall and decided to proceed with elections.

AYES: Fitzgerald, Levinson, San Roman, Shanfield, Stanford, Van Gorden

NOES: None

ABSENT: Commissioner Hayes

Nomination for Vice Chair: Chairman Stanford nominated Commissioner San Roman, SECONDED by Commissioner Fitzgerald. Commissioner San Roman accepted the nomination and there was a consensus to close the nomination for Vice Chair.

AYES: Fitzgerald, Levinson, San Roman, Shanfield, Stanford, Van Gorden

NOES: None

ABSENT: Commissioner Hayes

Chairman Shanfield commended Commissioner Stanford on job well done as Chairman for 2011-2012.

4. REVISIONS TO THE 2012-2013 PARKS AND RECREATION BUDGET/PARKS AND RECREATION REORGANIZATION AND COMMUNITY CENTER TRANSITION REPORT

Director Loomer and Administrative Manager Loya presented the proposed 2012-2013 Park & Recreation budget powerpoint.

The Commission reviewed the current organization chart and discussed the reorganization of the department. They also discussed the idea of privatizing the tennis center.

Commissioner Fitzgerald asked how confident staff was with the \$600,00 projected increase in revenue for 2012-2013. Manager Loya responded that staff studied other local Community Centers and the amount was determined by comparing what the other cities made related to the building size and fees charged.

Chairman Shanfield discussed the increased cost of the new Community Center in the 2012-2013 budget. She discussed increases in programming and rentals and the need to raise additional funds. Director Loomer explained that the current Senior Center staff will work at the Community Center and existing Parks & Recreation front office staff will be sharing the office space, new staff will not be hired. It will become the new face of Parks & Recreation.

Manager Loya stated that there is sufficient funding in budget to run the Community Center and the remainder will be funded from rentals.

Commissioner Fitzgerald asked if staff would be reduced if the need for rentals decreased. Manager Loya responded that part-time staff will not be on duty if there are no room rentals.

Commissioner Levinson asked what operational programs were supported by Redevelopment funds and how that impacted the Fullerton Market. Manager Loya said that First Night was cancelled due to the loss in funding, some salaries were paid by Redevelopment funds and a portion of the Fullerton Market. Recreation Manager Mauk stated that since there is no new money, they will have more fund raising and more new vendors to increase revenues.

Manager Loya discussed staff's plans to begin taking reservations for the Community Center prior to opening. The fees will be presented in the new fee resolution.

Commissioner Levinson asked staff for a breakdown on the \$750,000 operating costs for the Community Center. Manager Loya gave the Commission a breakdown of operating costs.

Director Loomer reported that City Council will review the budget at a budget workshop on April 11 and Manager Loya explained that the fee resolution will be reviewed by City Council on May 1st.

Chairman Shanfield asked about the timing of Council's review of the budget and fee resolution and how the Commission would be able to report to Council. Director Loomer said that after the April 30th Commission meeting, she could verbally give the Commission's report to Council on May 1st when they will review the budget and fee resolution.

Commissioner Van Gorden MOVED and Commissioner Levinson SECONDED the motion requesting staff bring back the budget and fee resolution at the April 30, 2012 special meeting.

AYES: Fitzgerald, Levinson, San Roman, Shanfield, Stanford, Van Gorden

NOES: None

ABSENT: Commissioner Hayes

The MOTION PASSED 6-0

Commissioner Van Gorden MOVED and Commissioner Fitzgerald SECONDED the motion to have a special meeting on April 30,2012 at 6:30 p.m.

AYES: Fitzgerald, Levinson, San Roman, Shanfield, Stanford, Van Gorden

NOES: None

ABSENT: Commissioner Hayes

The MOTION PASSED 6-0

REPORT ON CITY COUNCIL AGENDA ITEMS

None

6. DIRECTOR'S UPDATE

Director Loomer gave an update of the following items:

- Skate Park Update Ad Hoc committee will have a report for the April 30th meeting.
- Lemon Park Ribbon Cutting scheduled for June 5th at 4 p.m.
- Special Parks & Recreation Commission meeting 4/30/12
- 2012 Meeting Schedule The Commission reviewed the remaining scheduled dates and decided by consensus to cancel the May 14, 2012 meeting. The Commission decided to review later whether to cancel or reschedule the July 9, 2012 meeting due to the holidays the previous week.

Parks Project Manager Curiel gave an update on the following capital projects:

- Community Center
- Puente Hills bicycle trail opening
- Lemon Park improvements
- Laguna Lake trail restoration
- Repairs at Richman
- Juanita Cooke trail marker signage program.
- Hiltscher crossing

8. COMMISSIONER COMMENTS

Commissioner Van Gorden asked for an update on the Gary Carter Memorial. Manager Clements said that he is still surveying leagues for suggestions and they are very receptive. He said that staff is considering a wall of honor with plaques also honoring other Fullerton residents who are in the baseball Hall of Fame.

Chairman Stanford mentioned Pony league complaints scout soccer league overlap issues. Director Loomer said that Manager Clements will bring a full report to the Commission at the April 30th special meeting.

Commissioner Levinson thanked Manager Clements for meeting with him at Laguna Lake Park and fixing the sinkhole.

Commissioner Fitzgerald thanked Chairman Stanford for his service as Chairman and congratulated Chairman Shanfield.

Chairman Shanfield reported on the Library Ad hoc meetings that she attended recently. She reported that staff will approach the Norton Simon foundation to request a review of the policy to possibly allow other events to be scheduled at Hunt Branch Library.

ADJOURNMENT

Chairman Shanfield adjourned the meeting at 7:54 p.m.

Respectfully submitted,

Penny Logmer, Secretary

PL/db