

**MINUTES
BICYCLE USERS SUBCOMMITTEE**

City Hall -----Council Conference Room
Tuesday, May 17, 2012----- 5:00 p.m.

COMMITTEE MEMBERS PRESENT:

Gene Hiegel, Vice Chair
John Carroll
Vince Buck
Kent Morris
Matt Leslie
Beth Trimble

COMMITTEE MEMBERS ABSENT:

Jane Rands, Chair

STAFF PRESENT:

Jay Eastman, Senior Planner

CALL TO ORDER

The meeting was called to order by Vice Chair Hiegel at 5:13 p.m.

PUBLIC COMMENTS

There was no one from the public who wished to speak on any matter.

MINUTES

MOTION by Member Morris, SECOND by Member Leslie, that the January 19, 2012 minutes be approved. Motion carried by a vote of 5-0, with Member Trimble abstaining.

REGULAR BUSINESS

BIKE RACKS AT THE FULLERTON MUSEUM

Vice-Chair Hiegel introduced the item stating that the Bicycle Users Subcommittee is consideration the manufacturing of custom, guitar-shaped bicycle racks which are to be installed at the Museum Plaza. He stated that this is a reoccurring project.

Member Morris stated that John Pummer with Fullerton College is waiting for drawings. Vice-Chair Hiegel expressed a view that the project is at a point where design drawings need to be prepared. Member Trimble asked what the City's role

is in this project. She asked if the Engineering Department is going to prepare an RFP (request for proposals), or is the BUSC doing this on their own? Vice-Chair Hiegel said that, regardless of who is doing it, a sketch with dimensions needs to be prepared so someone can provide an estimate of the construction costs.

Senior Planner Eastman stated that he had a discussion with the Engineering staff after the last meeting, to better understand the status of the Museum Plaza approvals. He said that Engineering had a verbal discussion with Parks and Recreation Staff, but it is not clear at this point as to whether the Museum Board has approved the idea, or if there is even a need for the Museum Board to be involved. Eastman stated that plans are needed to show Parks and Recreation what is proposed, and to get an official approval. Eastman stated that plans are needed to get necessary approvals and also get accurate cost estimates.

Member Trimble asked about the City process for getting the bike racks constructed. Planner Eastman stated that the process may depend on the source of the funding. An RFP and plans will need to be prepared regardless of the process, as a manufacture needs a basis for establishing construction costs and giving accurate quotes. Eastman stated that Civil Engineer Thuy Nguyen needs to be consulted on funding and the solicitation process.

There was a discussion regarding the level of plans that need to be prepared, the process for obtaining approval, the size of the bike racks, the location of the racks, Building Code requirements, guitar shaped designs, and related factors. It was clarified that the rack's location must meet ADA requirements, therefore plans will need to show how bikes will be connected to the rack, and the dimensions they are expected to stick out. Member Buck asked if an RFP is needed and at what project cost can an RFP process be waived. Planner Eastman stated that, regardless of the cost, an RFP is needed because the BUSC will need to specify the design requirements so contractors can describe the project and provide a basis for their proposed cost. Once the design and RFP is prepared, then the BUSC can concurrently distribute the RFP to potential builders, and obtain Parks and Recreation approval.

Member Carroll passed around photographs of themed, custom bike racks he had seen while in the historic Downtown area of Sacramento. There was discussion on how themed bike racks work in Sacramento and how the ideas could be applied here.

STAFF/COMMITTEE COMMUNICATION

Planner Eastman updated the BUSC on Council's recent approval of an Ordinance to support OCTA's pilot bike-share program. Eastman discussed the current bike-share program details, and the challenges that the City will need to address with OCTA and their bike-share vendor as the project moves forward.

Planner Eastman stated that the City Council has officially approved the City's General Plan, therefore the Bicycle Master Plan is in effect. Eastman clarified that the Bicycle Master Plan includes potential Bike Boulevards, including one on E. Wilshire Avenue.

Planner Eastman clarified that the City has filed an application for a Federal (FTA) grant to construct a Bike Boulevard on E. Wilshire, between Pomona and Acacia Avenues. The City expects to be notified regarding the grant in June or July.

Public outreach for the Bike Boulevard concept will be incorporated into an outreach effort that OCTA is doing for a regional bike route between Santiago Creek and Brea Creek, which is being scheduled as part of an implementation effort related to the OCTA's 4th District Bikeway Strategy. The Bike Boulevard outreach is piggy-backing on OCTA's outreach effort.

Eastman described the Wilshire Avenue Bike Boulevard project that was submitted to FTA, and discussed the pros and cons of the features, such as an added traffic signal, video signal recognition and roundabouts.

Member Trimble stated that the BUSC had received a letter from a citizen (Erik Jochums) concerned with bicycle safety, and asked if there are any plans for the BUSC to address bicycle safety. She expressed a desire to do bicycle safety and bike route outreach to school students and parents. Member Carroll thought that public outreach should be an agenda item for the next meeting. Member Trimble supported an agenda item to discuss ideas for outreach and education. There was discussion regarding education of students and drivers, and existing roadway conditions, car-pedestrian concerns, funding for outreach, and a variety of other factors.

Planner Eastman suggested that the BUSC focus on developing a strategy and a marketing approach so that long term programs can be put in place and funding can be obtained. Eastman suggested that the City partner with OCTA and their marketing division. Member Morris asked and suggested that the Police Department participate in an educational program. Member Carroll stated that there is a lot going on in the county and suggested the BUSC focus on this topic and developing a strategy at the next meeting. Eastman suggested that the next meeting might be to develop a title of the program and develop thoughts as to what is encompassed under that title.

Vice-Chairman Hiegel agreed that the suggestion for a discussion item at the next meeting was a good one.

There being no further business, the meeting was adjourned at 6:16 p.m.