

**CITY OF FULLERTON**  
**PARKS AND RECREATION COMMISSION**  
**Draft Meeting Minutes**  
Regular Meeting  
City Council Chamber  
Monday, November 14, 2011  
6:30 p.m.

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CALL TO ORDER

Chair Stanford called the meeting to order at 6:30 p.m.

FLAG SALUTE

Commissioner Fitzgerald led the flag salute.

ROLL CALL

Present: Sean Fitzgerald, Scott Hayes, Kirk San Roman, Kathleen Shanfield, Scott Stanford, and Carl Van Gorden

Absent: Barry Levinson

Staff: Acting Director Hugo Curiel; Events Specialist Ashley Glass; and Deputy Director of Maintenance Services Dennis Quinlivan.

PUBLIC COMMENT

None

CONSENT ITEMS (Items 1 - 2)

1. MINUTES OF THE PARKS AND RECREATION SEPTEMBER 12, 2011 AND OCTOBER 10, 2011 COMMISSION MEETINGS

Commissioner Van Gorden MADE A MOTION and Commissioner Hayes SECONDED the motion to approve the Minutes of the Parks and Recreation September 12, 2011 Commission Meeting.

AYES: Fitzgerald, Hayes, San Roman, Shanfield, Stanford, Van Gorden

NOES: None

ABSENT: Levinson

The MOTION PASSED 6-0.

Commissioner San Roman MADE A MOTION and Commissioner Fitzgerald SECONDED the motion to approve the Minutes of the Parks and Recreation October 10, 2011 Commission Meeting.

AYES: Fitzgerald, Hayes, San Roman, Shanfield, Stanford

NOES: None

ABSTAIN: Van Gorden

ABSENT: Levinson

The MOTION PASSED 5-0.

## 2. MAINTENANCE SERVICES MONTHLY REPORTS FOR SEPTEMBER AND OCTOBER 2011

Commissioner Scott Hayes asked about the recent vandalism to the Downtown Plaza area. Deputy Director of Maintenance Services Dennis Quinlivan said bollard light covers have been vandalized. He will be working with the City Manager's office on a plan to repair or replace the bollard light covers, which cost about \$1,700 each to replace.

Commissioner Carl Van Gorden noted he witnessed graffiti at Bastanchury Park, on the park sign and picnic tables a few days before the meeting. Deputy Director Quinlivan said he was at the park earlier in the day and didn't observe any graffiti, noting that his crews might have removed it, but would confirm that it was removed.

Commissioner Hayes MADE A MOTION and Commissioner San Roman SECONDED the motion to approve the Maintenance Services Monthly Reports for September and October 2011.

AYES: Fitzgerald, Hayes, San Roman, Shanfield, Stanford, Van Gorden

NOES: None

ABSENT: Levinson

The MOTION PASSED 6-0.

## REGULAR BUSINESS (Items 3 – 7)

### 3. 21<sup>st</sup> ANNUAL FIRST NIGHT IN FULLERTON PREVIEW

Events Specialist Ashley Glass presented a preview of the 21<sup>st</sup> Annual First Night in Fullerton scheduled for Saturday, December 31, 2011, 7:00 p.m. to midnight. She listed the entertainment and activities, noting that the activities would have a nominal cost of \$2 - \$7 per activity. The event will conclude with a fireworks show at midnight. Invitations and parking passes would be sent to commissioners.

Commissioner Sean Fitzgerald asked about available parking for this event. Specialist Glass said parking would be available at the nearby parking structures and the Fullerton Transportation Center. Commissioner Fitzgerald also inquired about the opening date for the Citrus Exhibit at the Museum Center, Specialist Glass answered December 17, 2011 and will be ongoing for approximately three months.

Commissioner Van Gorden asked about the possibility of having sponsors for this event and/or having an organization sponsoring a specific stage at the event. Specialist Glass confirmed that there are sponsors for this event, but not for specific stages.

Specialist Glass also noted other upcoming special event dates; the Winter Market is on Saturday, December 3 and the Metrolink Holiday Toy Express is on Saturday, December 10.

#### 4. CELL TOWER AT BASTANCHURY PARK

Acting Director Curiel introduced the agenda item and said due to the proposed merger of T-Mobile and AT&T, the previous proposed cell towers at Ford Park and Bastanchury Park were cancelled. Verizon Wireless has now approached the City with a proposal for a cell tower at Bastanchury Park.

Commissioner Fitzgerald asked if the revenue generated from the cell tower would stay in the Parks and Recreation Department and how much down time there would be during the installation. Acting Director Curiel answered revenue generated would stay in the Parks and Recreation Department and the installation would not have any down time for the park. Commissioner Fitzgerald stated while he supports generating revenue with agreements similar to these, he would like the City to be more proactive in studying and assessing public facilities available that are of value to cell phone service providers. Secondly, he would like clarification in the agreement terms of co-location of different carriers on a single pole.

Commissioner Van Gorden asked if the existing light pole would be replaced. Acting Director Curiel said the existing light pole would be removed and replaced with a new light pole that would have antennas.

Vice Chair Kathleen Shanfield asked how it is determined where to place cell towers. Acting Director Curiel explained that cell phone service providers are able to identify areas with weak coverage and are placed in public or private areas. Vice Chair Shanfield asked what reasons cell phone service providers proposed cell tower installation would be denied and if there are health concerns. Acting Director Curiel stated there could be different reasons, including aesthetics, but could not speculate. Commissioner Fitzgerald added that there will be more demand in the future and that is another reason to have a proactive business model and a better understanding of the value of the City's assets that are of interest to cell phone service providers.

Commissioner Van Gorden asked if the agreement with Verizon Wireless would give them exclusivity to the cell tower. Acting Director Curiel answered no, but it would require a mutual agreement between the City and the master tenant of the cell tower to co-locate additional service providers. Commissioner Van Gorden asked in there is a

City policy for cell towers and Acting Director Curiel there is and would provide it at the next meeting.

Commissioner Scott Hayes asked if the Parks and Recreation Commission had previously approved an agreement with T-Mobile and how often do proposals occur. Acting Director Curiel said the previous agreement was approved by the Parks and Recreation Commission in June of 2010 and that he has seen approximately one to two a year in the last four years.

#### Public Comment

The following members of the public spoke against the installation of a cell tower at Bastanchury Park:

Roberta Reid

Commissioner San Roman MADE A MOTION and Commissioner Van Gorden SECONDED the motion to approve the request from Verizon Wireless to install a cell tower in Bastanchury Park and recommend approval to the City Council.

AYES: Hayes, San Roman, Stanford, Van Gorden

NOES: Fitzgerald, Shanfield

ABSENT: Levinson

The MOTION PASSED 4-2.

Chair Stanford and the Parks and Recreation Commission would like the record show their recommendation that the City Council pursue a cell tower policy for future use and request staff to come back to the Commission with the current City cell tower policy at the next Commission meeting.

#### 5. REPORT ON CITY COUNCIL AGENDA ITEMS

Acting Director Curiel updated the Parks and Recreation of the following City Council agenda items:

- As-needed landscape architects agenda item was approved at the Nov. 1 City Council meeting
- Sale of beer and wine at the Fullerton Tennis Center item will go to the City Council at the Nov. 15 meeting.
- Fullerton Tennis Center grand opening is on Nov. 15.

## 6. DIRECTOR'S UPDATE

- Hiltcher Trail renovation project has experienced slight delays due to the wet weather, but is scheduled for completion in December.
- Lemon Park renovation project will break ground towards the end of November.
- Fullerton Community Center is on schedule.

## 7. COMMISSIONER COMMENTS

Vice Chair Shanfield asked for the status regarding filling the Parks and Recreation Director position. Acting Director Curiel said there is currently no change and he would continue to fill in an acting capacity until a decision is made.

Commissioner Fitzgerald updated the Commission the September CalGRIP Advisory Committee. He said there are 56 at-risk children and the program is seeking incentives for the children, like ball game tickets or amusement park tickets, and connections to counseling services. Those interested may contact Commissioner Fitzgerald or Pam Keller.

## ADJOURNMENT

Chair Stanford adjourned the meeting at 7:29 p.m.

Respectfully submitted,

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Hugo Curiel, Secretary

HC/pd