MINUTES BICYCLE USERS SUBCOMMITTEE

City Hall ------Council Chamber Conference Room Wednesday, May 18, 2011-----4:30 p.m.

COMMITTEE MEMBERS PRESENT:

Gene Hiegel Richard Osborne Jane Rands Matthew Leslie Kent Morris

COMMITTEE MEMBERS ABSENT: Vince Buck

STAFF PRESENT: Thuy Nguyen, Engineering

Heather Allen, Planning Manager

PUBLIC PRESENT: None

The meeting was called to order by Mr. Nguyen at 4:35 p.m.

CONSENT

1. MINUTES OF THE APRIL 20, 2011 MEETING

On page 2, third paragraph, Member Leslie asked that "Member Morris" be changed to "Member Leslie." With that change, the Minutes of the April 20, 2011 meeting were APPROVED AS AMENDED.

REGULAR BUSINESS

1. BICYCLE MASTER PLAN

Planning Manager Allen reported that she and the committee members were in receipt of comments and reference sources which had been forwarded by Member Buck and Chair Rands. She had also been in contact with a CalTrans staff member who was working on an update to Chapter 1000, and the required standards to be a Complete Street. CalTrans is also conducting pilot programs in various cities to compile roadway standards which include bicycles.

Chair Rands questioned if these CalTrans standards could be referenced in the City's Bicycle Master Plan Appendix, and Planning Manager Allen answered affirmatively. Chair Rands added that if those standards were placed in the Appendix portion of the Bicycle Master Plan, would it be enforceable? Planning Manager Allen answered that it would depend on how it was worded in the document.

Member Osborn asked if only CalTrans standards would be used, or other standards, such as AASHTO, Greenbook, or ALTA and Planning Manager Allen answered that it would be a mix,

but clarified that ALTA is a company that was hired by various agencies to develop guidelines and standards for bicycle planning and design. Therefore, their products are not adoptable.

Chapter 9 - Design Guidelines

- 9.1.1 Paragraph No. 3 Planning Manager Allen will look into revising the wording regarding using sidewalks as bike paths.
 - Paragraph No. 4 Add "Class I" at beginning of sentence and change "should" to "shall."
 - Paragraph No. 5 Remove in its entirety and relocate to another section of the document.
 - Paragraph No. 7 Remove first sentence.
 Paragraph No. 8 Change "should" to "shall".
 Paragraph No. 9 Change "should" to "shall".
- 9.1.2 Paragraph No. 2, third bullet point change "width" to "with."
 - Paragraph No. 3 Change "as shown in" to "such as shown in"
 - Paragraph No. 8 Add "or camera detectors" after "loop detectors". Change "should" to "shall".
- 9.1.3 Paragraph 1, bullets points 2 and 6 Add definitions for "wide curb lanes" and "traffic calming measure."
 - Paragraph No. 3 Add ("see Figure 9C-107) in first sentence after the word "sharrow."
 - Add a Shared Roadway section to Chapter 9.1.3.
- 9.2 First paragraph Reference "Master Plan of Signage."

Second paragraph (after Table) correct MUTCD and change "may consider" to "is encouraged to consider".........

Remove or change the word "valley."

STAFF/SUBCOMMITTEE COMMUNICATION

None

ADJOURNMENT

The meeting was adjourned at 6:00 p.m. The next regularly-scheduled BUSC meeting will be held on June 15, 2011 at 4:30 p.m.