# CITY OF FULLERTON PARKS AND RECREATION COMMISSION MINUTES

Regular Meeting City Council Chamber Monday, January 11, 2010 6:30 p.m.

#### CALL TO ORDER

Chair Dasney called the meeting to order at 6:35 p.m.

#### **FLAG SALUTE**

Commissioner Scott Stanford led the flag salute.

#### **ROLL CALL**

Present: Sueling Chen, Kathleen Dasney, Scott Hayes, Wes Morgan, Kathleen

Shanfield, and Scott Stanford.

Absent: Shawna Adam

Staff: Parks and Recreation Director Joe Felz; Parks and Recreation Managers

Grace Carroll Lowe, Hugo Curiel, and Judy Peterson; Cultural Arts and Events Manager, Dannielle Mauk; Events Specialist Ashley Glass; Recreation Supervisors John Clements, Eloisa Espinoza and Aaron Orozco; Landscape Superintendent Dennis Quinlivan; Building and Facilities Superintendent

Lyman Otley.

Guests: Jim Pickel, Principal MIG; Darren Rector, Project Manager MIG; and Rick

Crane, Principal Crane Architectural Group.

#### **PUBLIC COMMENT**

#### None

Director Felz requested to make one comment regarding the reorganization process of the Commission, as Chair Dasney's at-large term has expired and noted the Mayor and current Chair of the Commissions will resume interviews for at-large positions. He said anticipated replacement will come forward in April and the March Commission meeting will address the reorganization.

#### **CONSENT ITEMS**

\*1. MINUTES OF THE SPECIAL MEETING DECEMBER 7, 2009 COMMISSION MEETING

Recommendation to approve the Minutes of the Special Meeting December 7, 2009 Commission Meeting.

Chair Dasney said the minutes for the December 7th meeting are for approval and noted earlier meeting minutes for approval have not been done at this point in time. She

indicated Director Felz will explain why the December 7<sup>th</sup> minutes are for approval at this time.

Director Felz indicated prior minute preparations are pending revisions from verbatim format to standardized summary minutes and will be submitted for approval at the next commission meeting. He stated the reason for the December 7<sup>th</sup> special meeting minutes being out of order is that the Community Center is moving forward through the planning process; going to RDRC and Planning Commission. He said approval of the documentation for the public workshop and special meeting is vital for record as part of the analyses by the planning staff to complete this process.

Chair Dasney said that in reviewing the December 7<sup>th</sup> minutes on page two under conceptual plans for proposed new community center, paragraph three, third line, requested removal of the third word "the" from the sentence. She also requested that on bottom of page three, last line the word "that" be inserted between the words reinforce and this. She said on page four, top paragraph, four lines from the bottom should be clarified as "a sign-up list to be notified of future meetings". Chair Dasney said that under Public Comment second paragraph the word "lay" is not correct and suggested it be changed to the word "based" to clarify intent of the sentence. Chair Dasney said she is hoping to get follow up on Commissioner Morgan's comments as they appeared on page six and asked if anyone else had comments on the minutes.

Commissioner Stanford noted a typing mistake on page seven, paragraph three, second word should be changed to Stanford and on page eight, adjournment paragraph; a typing mistake on second word should also be changed to Stanford.

No other comments were made and Chair Dasney requested a motion to approve the minutes of December 7, 2009 Special Meeting with corrections as noted.

Commissioner Stanford MADE A MOTION to approve the minutes of December 7, 2009 Special Meeting with corrections as noted and Commissioner Hayes SECONDED the motion. Chair Dasney called for the vote.

AYES:

Chen, Dasney, Hayes, Morgan, Shanfield, Stanford

NOES:

None

ABSENT:

Adam

The MOTION PASSED unanimously.

\*2. LANDSCAPE DIVISION MONTHLY REPORT FOR OCTOBER 2009, NOVEMBER 2009 AND DECEMBER 2009

Recommendation to receive and file the Landscape Division October 2009 Monthly Report, November 2009 Monthly Report and December 2009 Monthly Report.

**Commissioner Questions and Comments** 

Commissioner Hayes asked about the number of trees removed as opposed to the number being planted; noting a deficiency and stated in the subsequent months it appears there are more trees removed than planted. Chair Dasney asked if any tree

removal was related to Hillcrest Park and if the eucalyptus trees are being removed more than other trees or presenting any particular hazards, especially on the trails. Chair Dasney asked if red ants go into hibernation, noting there are two months without red ant reports. Chair Dasney noted the landscape department's aeration and fertilization activity and wanted the record to show that the Commission is looking forward to not having to do that at Richman field and Lions field. Commissioner Shanfield asked about the six water main breaks. Commission Cheng asked if there is a limit regarding the height of the eucalyptus trees in order to be scheduled for trimming. Commissioner Shanfield wanted to report graffiti on the Nora Kuttner Trail at the very top of the hill along the white fence.

Landscape Superintendent Dennis Quinlivan indicated there was a misprint of 344 for total tree removals on the October report as it is actually 168; noted it is not unusual to remove more trees than trees planted and said none of the tree removal involved Hillcrest Park. He indicated a large eucalyptus tree went down on Rosecrans Trail that might have been in decline and noted a resident brought attention to another large eucalyptus tree that had died and it was removed. Superintendent Quinlivan said that preventive maintenance is ongoing to trees throughout the city in which they are regularly inspected on a three year cycle and there are no height limits on trees. He said the red ants are at bay at this time as they do not go into hibernation. He stated he wanted to inform the Commission regarding the water breaks in the parks; however the breaks are not unusual.

Chair Dasney suggested reviewing the building and facilities reports before approving the landscaping reports.

\*3. BUILDING AND FACILITIES DIVISION MONTHLY REPORT FOR OCTOBER 2009, NOVEMBER 2009 AND DECEMBER 2009

Recommendation to receive and file the Building and Facilities Division October 2009 Monthly Report, November 2009 Monthly Report and December 2009 Monthly Report.

**Commissioner Questions and Comments** 

Chair Dasney requested Superintendent Lyman Otley make a statement regarding a process to report graffiti online to the City's website. Commissioner Hayes asked about the status of Independence Park as it does not seem improvements are moving forward.

Superintendent Otley said the City's website provides an online process to report graffiti which also includes the ability to comment on service response. He noted a survey has been completed that was prepared by Tim Campbell and Janet Brown regarding the City's graffiti removal program and he will submit the performance audit to the Commission.

Director Felz indicated landscape design plans for Independence Park will be prepared as an in-house project with target completion for the end of March or first of April.

Commissioner Shanfield MADE A MOTION to receive and file Landscape Division Monthly Reports and Building and Facilities Division Monthly Reports for October 2009, November 2009 and December 2009 and Commissioner Cheng SECONDED the motion.

Chair Dasney called for the vote.

AYES:

Chen, Dasney, Hayes, Morgan, Shanfield, Stanford

NOES:

None

ABSENT: Adam

The MOTION PASSED unanimously.

REGULAR BUSINESS (Items 4 – 10)

#### \*4. LEMON PARK/MAPLE COMMUNITY CENTER IMPROVEMENTS

It is recommended that the Parks and Recreation Commission recommend approval of the Lemon Park/Maple Community Center improvements to the City Council.

Director Felz made an oral and visual power point presentation stating that Lemon Park and Maple Center improvements are an approved CIP renovation project with current funding of \$1.2M. He stated an Ad Hoc Advisory Committee was formed along with several community meetings to review needs assessment and to develop and review the concept plans. He said the concept plans are now complete which incorporated the following design goals:

- Address safety concerns
- Restroom renovation
- Identify building improvements
- Improve layout of amenities
- · Accommodate current and future programming, focusing on youth and after-school programs (84 children).

Director Felz said the Ad Hoc Advisory Committee recommends approval to the Commission; however, there is one unresolved issue of the configuration of proposed basketball courts (half-court versus full-court); he indicated a detailed discussion of this will follow and introduced Jim Pickel with MIG to present the general proposal.

Jim Pickel, principal with MIG began by reviewing building concepts, vehicular circulation and park amenities. He introduced Rick Crane with Crane Architectural Group as the building architect and Darin Rector as project manager with MIG.

Rick Crane reviewed floor plan and renovation of building with the following details:

- Relocating main entry desk
- Completed interior renovation with new lighting system
- Upgrade of kitchen area with additional storage
- Upgrading windows and doors
- Creating an access to outside patio
- Restrooms accessibility from outside
- Exterior design materials to allow more maintenance management

## Commissioner Questions and Comments Regarding Building Renovation

Commissioner Stanford asked if kitchen area meets ADA counter standards. Commissioner Morgan asked about retaining current floor surfaces in the center or replacing with new materials. Rich Crane said all building renovations will meet ADA standards and floor materials will be replaced. Chair Dasney asked if it would be hard flooring or carpeting. Mr. Crane said hard flooring will be used for maintenance reasons and an acoustical treatment will be used for the ceilings. Commissioner Morgan asked about HVAC system and Mr. Crane indicated no to HVAC system renovation, but noted redoing the entire lighting system.

Jim Pickel and Darin Rector presented a review of two site concepts incorporating the following:

- Improve parking with vehicular circulation
- Relocate power pole and reconfigure driveway
- 28 new parking space expansion
- Shorting median to allow a larger entry at west end
- Allow lines of sight for public safety and shorten distance to front door
- Enclose courtyard entry space at front of building
- Patio in the back would be a controlled secure multi-functional space
- Relocation children's playground space close to spray pool space to provide an adult observation area.
- Retain Gazebo picnic structure

Mr. Pickel said the community design committee indicated the need to consolidate the children's play space with spray pool area and noted a shaded picnic space would provide the ability to for adult observation and allow for an open space multi-use area.

Chair Dasney asked about new and improved lighting for the parking lot and Mr. Pickel stated they recommend new lighting in the parking lot.

Mr. Pickel next described three optional design plans for the basketball court configuration.

- Three half courts along the northern edge adjacent to school field Conceptual Site Plan '1a'
- One full court Conceptual Site Plan '1b'
- One full court with a half court Overlay Option

Mr. Pickel recommended raising the chain link fence currently located between park's northern edge and the school's play field to restrict balls going into the school area. He pointed out a loop walkway provides access from the walkway bridge that crosses over Lemon to a walk around the turf area of the park. He stated new lighting would be recommended. Darin Rector said a more decorative low fence with pilasters will be along Lemon Street.

Director Felz addressed the unresolved issue of the configuration of proposed basketball courts; and indicated there is a difference of opinions regarding the options of half courts verses full court.

- Three Half Courts increased benefits of increased play
- Full court two concerns, one is location compromise of a great space of grass area and trees; the other is location of the courts closer to the tot lot and play area or adult play area in contrast with family play areas.

Before opening meeting to public discussion, Director Felz identified Ad Hoc Committee members as Linda Thompson, Susie Hernandez, Ernie Vejar, Dr. Richard Ramirez, Commissioner Cheng and Commissioner Stanford. Chair Dasney requested public comments.

#### **Public Comments**

<u>Dr. Richard Ramirez, 118 N. Annin, Fullerton (714-520-1802)</u> - Long time resident of Fullerton said he played at Maple Park during the 1950s and stated there where three regulation full courts at that time. He said, as a sociologist, he is concerned about some of the terminology expressed towards the liability of a full basketball court versus a half court in relationship to adult human behavior. He noted there really is no correlation or cause effect between the design of a basketball court and controllability of adult behavior. Dr. Ramirez stated a noise factor would not be minimized by the basketball court configuration; however there is more concern about after hour's noise level which at times goes beyond 10 pm. He recommends a full regulation basketball court at Lemon Park as a venue to introduce a good American sport to our younger generation with an obesity problem of over 65%.

<u>Kitty Jaramillo, 1358 W. Houston Ave, Fullerton (714-349-5834)</u> - Chairperson of Maple Alumni Committee said in walking the petition to home owners many thought there was still a full regulation court at Lemon Park and they expressed the desire to bring back the old school style to the park; while others indicated the biggest problem is the noise from the park. She noted parks always generate noise and should not be a factor in the decision of a full regulation basketball court at Lemon Park.

<u>Christopher Sanchez, 1859 W. Ash Fullerton, (714-722-1529)</u> - Volunteer with Parks and Recreation Department said teen youth activity would improve with full court and he is in support of a full regulation basketball court for that reason.

<u>Susie Hernandez, 425 E. Valencia Drive, Fullerton (714-213-1745)</u> – She indicated she is representing parents of Maple and Lemon Park area and helped gather 259 signatures on January 2<sup>nd</sup> in support of a full court at Lemon Park. She said the community is very excited about the improvements at Lemon Park and noted a full basketball court allows the opportunity to create competitive basketball leagues for area youth and provide a positive outlet for at risk youth, as well as youth of all age groups. She said corporate sponsorship has been secured for team uniforms and community volunteers are available to assist in creating a league once a full regulation basketball court is established.

<u>Peter Hernandez, 425 E. Valencia Drive, Fullerton (714-213-1852)</u> - Volunteer with Boys & Girls Club supports a full court and noted that a full court helps to provide more opportunities to develop skills and maintain a better quality of life.

Chair Dasney asked his feeling regarding plan option of full court and half court and Mr. Hernandez indicated this was his first opportunity to view the design, but stated a full court and a half court would provide more opportunities to develop higher skills.

Richard Gonzales, 309 W. Malvern, Fullerton (714-871-6112) – Long time resident said he did some investigation of several other parks and spoke with Fullerton School District to see the advantage of full court and half court and noted several other types of sports could be interchangeable on a multi-use court. Mr. Gonzales presented to the Commission a concept design sheet drawing with soccer, tennis, volleyball and basketball overlays. He also reviewed the concern of the sun light as a factor in design features.

Director Felz identified materials included in Commission agenda packet that involved three letters, one from Maple Alumni Committee, an email from Dr. Ramirez and a third letter from Roberto Melendez which supports a full court basketball configuration. Director Felz presented two other points, one regarding noise levels being a matter of opinion that a different noise level concerning full court basket ball is due to the distances. He said the other point is the department's full support of providing different sports to the community that offer better opportunities to interact and learn different skill sets, which full court basketball encourages.

Commissioner Questions and Comments Regarding Basketball Court Configuration

Commissioner Morgan said the scale of concept design allows a full court and he is in favor of full court and stated the Commission should listen to the community views regarding plan B or C. Commissioner Shanfield said she was very impressed with community input; however her fear is of losing green trees, grass and picnic areas, but would favor plan B. Commissioner Stanford said there were two different opinions of full court and half court; however he understands basketball and would go with Plan B with at least 1 full size court. Chair Dasney said she is impressed with the scope and depth of neighborhood involvement and tends to agree with positions already stated. Commissioner Cheng asked about tot lot surface area as to what type of product will be used. Mr. Pickel said the surface materials have not been specified. Commissioner Cheng expressed concerns regarding the criteria for products, equipment and play level Chair Dasney indicated the presentation was for design features and not construction details; noting the construction phase will be presented at a later date. Mr. Pickel confirmed construction details will be provided at another time; however he stated that age appropriate areas will be separated by levels of play and equipment provided. Commissioner Chen commended the community input and views and said she fully supports the full court. Commissioner Haves stated he supports a full court and favors plan C.

In summary, Director Felz indicated the next steps will be construction documents and final design; however reiterated clarification by stating the preferred comprise position representing everyone is the full court and with a half court on the east alignment along the fence. He noted that this configuration, regardless if it is half courts or full court, maintains the maximum amount of trees and open space versus the other alignment on

the north south and indicated it also gives an opportunity to provide space frequently used for out door play on a hard surface adjacent to the restrooms and the community center.

Chair Dasney said she hears consentaneous and requested a MOTION from Commissioner Morgan.

Commissioner Morgan MADE A MOTION to recommend approval of the Lemon Park/Maple Community Center improvements with Option C full court with a half court basketball court configuration to the City Council and Commissioner Chen and Commissioner Stanford jointly SECONDED the motion. Chair Dasney called for the vote.

AYES:

Chen, Dasney, Hayes, Morgan, Shanfield, Stanford

NOES:

None

ABSENT:

Adam

The MOTION PASSED unanimously.

#### \*5. SPORTS COMPLEX PROGRAM REVIEW

It is recommended that the Parks and Recreation Commission review the proposed changes and additions to the events held at the Fullerton Sports Complex.

Director Felz made an oral and power point presentation to review two changes in programming at the Fullerton Sports Complex which relates to 5K run/walk fundraising events to be staged in that area and summer concerts in the park. He said this proposal came as a request to Parks and Recreation from the Police Department and Traffic Engineering Division of the Engineering Department as a goal to not mix runners and walkers with traffic and identify off-street alternatives potentially utilizing some of the trails. Director Felz said 5K run/walk at the sports complex would allow low cost fund raising events and noted 5K run/walk fundraising events are typically small scale events by local schools or non-profits with approximately 200 participants and recommended the following suggestions for 5K run/walk events:

- One year trial period with maximum four events annually.
- Maximum participants/runners 250
- Gates open at 6:00 am as earliest allowed time
- Use of PA system for announcements only at 7:30 am or ½ hour prior to race time
- Use of PA system to announce finisher at 8:15 am 9:00 am
- Use of PA system for post-race event consisting of amplified music and announcements at 8:30 am – 10:00 am

Director Felz recommended the following proposed changes for the summer concert series held at the Fullerton Sports Complex:

- 6 concerts per year from mid July thru August
- Extend ending time from 8:00 pm to 8:30 pm
- Offer sanctioned and licensed alcohol service

Director Felz requested the Commission to review and give direction as to the next steps moving forward with neighbor notifications; or if the Commission needed additional information and details; or if the Commissioner felt it is not a good idea. He indicated this is a deviation from the existing good neighbor policy in regards to two items; an earlier start time and the additional use of a PA system for announcements. Director Felz noted that including the Sports Complex in a limited manner following existing City ordinance and policies in place at Museum, Muckenthaler Cultural Center, Hillcrest Park Terrace and Senior Center allowing alcohol service, would be subject to City Council approval by ordinance and State ABC approval. He said alcohol is often brought to the event and this provision would allow a controlled location with trained staff and volunteers.

Chair Dasney requested public comments prior to Commission questions and comments.

#### **Public Comments**

Beverly Widner, 401 Elmhurst Place, Fullerton (714-526-4878) – Resident of Sorrento Hills and member of Board of Director for Sorrento Hills said she would not like to see the concerts extended as noise levels are extreme and that the field lights go off at 9 pm, but noted tear down of stage requires more time. She does not recommend suggested starting times for the 5K run/walk events and would prefer an alternate location for that type event such as a school field or the college sports stadium grounds.

#### **Commissioner Questions and Comments**

Commissioner Hayes asked if trails would be available during 5K run/walk events or would the trails be closed and if so, would alternate routes be available for bicyclists. Commissioner Chen asked if residents were notified of requested changes and indicated she is not in support of the changes to early morning activities or loud amplified sound system being used and stated she has reservations to the proposal changes and evening extension to the concerts. Commissioner Stanford asked what time frame involved the break down of the stage and expressed his concern of three issues, an early morning start of the runs, the sound system and an alcohol tent; he stated he is not in favor of expanding alcohol service to an open park space in a residential area. Commissioner Shanfield said she relates to 5K runs and that this location would not be a good location and suggested a different venue. Commissioner Morgan said he was concerned with the issues of good neighbor policy, tough trail, and 6am start time as being too early. He stated he was involved in a fund raising event taking place in Corona Del Mar Beach that was a huge car show in which the Corona Del Mar Chamber of Commerce wanted to have a beer and wine garden and indicated they had the political will to go forward and experimented two years with alcohol service without any negative repercussions and it turned out to be a big success. He said the event is in place for Labor Day weekend each year and is a very similar situation that is successful; he also expressed his opinion that there is already beer and wine in the park during the concerts series.

In response to commissioners' questions, Director Felz stated a courtesy notice is posted at least a week in advance to trail closure; however in reality it is not enforced as most people that use the trail on a regular basis would understand. Recreation Supervisor John Clements said the trail would be closed to bike riders and indicated the

location involves 3 miles without crossing streets and noted that trail runs which involve crossing streets did not receive the Police Department's sanction and Manager Lowe said it has been extremely difficult to select an acceptable site for 5K run/walk events. Director Felz indicated a letter was sent to residents of adjoining properties near the sports complex, along with a courtesy phone call to home owner associations to inform them of the mailing. He noted a copy of the letter was enclosed in the agenda packet. Cultural Arts and Events Manager Dannielle Mauk indicated the proposal to extend ending time of the concerts from 8:00 pm to 8:30 pm is in response to requests of more time for families to take advantage of activities with their kids. She noted the origin of extending the concerts was to provide the 500+ per week attendance utilizing the shuttle service a sufficient amount of time to spend with the families and enjoy the concert. Manager Mauk stated that it takes two staff members and two sound equipment members approximately an hour to take down the sound system after the concerts end and participants disperse.

Chair Dasney said she guarantees there is beer, wine and more at the concerts as she has seen it and knows it. She said that providing a location for alcohol consumption is a good idea and would create a revenue aspect such as at the Museum beer garden that produces a good amount of money brought in to support Museum programs. She noted revenues produced from this program would help in the funding of the concerts, craft booths and other activities at this programming location. She stated she is in favor of providing a controlled alcohol service, even as a non-drinker.

Chair Dasney said she would like to request a consensus vote on each of the three items separately and requested a MOTION to extend concerts ending time from 8:00 pm to 8:30 pm.

Commissioner Stanford MADE A MOTION to extend concerts ending time from 8:00 pm to 8:30 pm and Commissioner Hayes SECONDED the motion. Chair Dasney called for the vote.

AYES: Dasney, Hayes, Morgan, Shanfield, Stanford

NOES: Chen

ABSENT: Adam

The MOTION PASSED 5 Ayes and 1 Opposed.

Chair Dasney requested A MOTION to establish a location to offer sanctioned and licensed alcohol service. Commissioner Morgan MADE A MOTION to offer sanctioned and licensed alcohol service on a trial basis on up coming summer series and Commissioner Shanfield SECONDED the motion. Chair Dasney called for the vote.

AYES: Dasney, Hayes, Morgan, Shanfield

NOES: Chen, Stanford

ABSENT: Adam

The MOTION PASSED 4 Ayes and 2 Opposed.

Chair Dasney requested A MOTION for the addition of 5K run/walk trail race events to be held at the Fullerton Sports Complex.

Commissioner Shanfield MADE A MOTION to add 5K run/walk trail race events held at the Fullerton Sports complex on a one year trial basis with 8:00 am start time and 8:30 am limited use of PA system for post-race events consisting of amplified music and announcements. Commissioner Morgan SECONDED the motion. Chair Dasney called for the vote.

AYES:

Dasney, Hayes, Morgan, Shanfield, Stanford

NOES:

Chen

ABSENT:

Adam

The MOTION PASSED 5 Ayes and 1 Opposed.

Commissioner Shanfield requested residents to continue providing input regarding the changes and additions to the events held at the Fullerton Sports Complex.

#### 6. REPORT ON CITY COUNCIL AGENDA ITEMS

Director Felz noted Council directed staff to continue discussions on closed session item with Orange County Flyers regarding potential development at 304 West Commonwealth Avenue. He stated a second Council item is a joint item with Engineering Department involving trail funding for a class one bike trail which would run from Valencia Mesa Drive at the Tennis Center and wrap around St. Jude's into Bastanchury and provides a key piece of the trail system. He indicated the item was tabled for the next meeting on 1/19/10 to provide further clarification and noted grants funds are available in the amount of \$500,000 from the State and \$250,000 is available from Brea Dam funds to complete the project.

### 7. DIRECTOR'S UPDATE

Director Felz stated there was a fire at Brea Dam on Saturday midday of suspicious origin that involved a quarter of an acre. He also noted the tragic passing of Mr. Wernke in the trail area. He said First Night event was great success with 15,000 plus in attendance and commended Cultural Events Manager Dannielle Mauk, Events Specialist Ashley Glass along with staff and volunteers making the event a great evening for the community. He stated CIP projects are moving forward that includes the Lions Field building aspect being on track and noted Independence Park is one of five country funded projects under a tight timeline that includes Tri-City Park master plan, repairs at Laguna Lake, replacement of backstops city wide at various parks and the Red Cross Building renovations. He said the community center moves forward with the architect to provide more details of design.

Commissioner Stanford asked if community center details will come to the commission or ad hoc committee and when. Director Felz indicated the details will come back to the commission in a couple of months as it will go to RDRC and Planning Commission first.

#### 8. COMMISSIONER COMMENTS

Commission Morgan asked if the Puente Trail Bridge trail connection is in design and requested clarification on a trail head design where Hiltscher trail connects with Valley View. Director Felz said the Puente Trail Bridge is in preliminary design as an engineering project class one bikeway; however staff is reviewing various details with the design team to incorporate more interest and opportunities. He indicated the trail design between Euclid and Valley View is pending soil samples reports that indicated the trail is not stable and requires a meeting to seek alternative designs to the project. He also noted active litigation is scheduled for trial date last part of March; however the law suit does not involve the project and will not delay the project.

Commissioner Shanfield asked when the next Ad Hoc Trail Committee will meet. Manager Lowe indicated a meeting will be scheduled in approximately two weeks.

Commissioner Chen asked about the attendance of First Night compared to previous years and inquired about the City's use of Facebook and Twitter for communication resources. Cultural Events Manager Dannielle Mauk said based on revenues the event did well; however this year street setup was different which may have contributed to a less congested space and noted that staff did experience long lines for the various activities. Director Felz stated all communications go through the City's public information coordinator Sylvia Palmer Mudrick by posting press releases on the City's website using Facebook and Twitter.

Commissioner Hayes acknowledged a high level of trail usage during the Holiday break and noted horse riding, different levels of biking, people walking and hiking the trails. He said the trails are in great shape and clean. He stated the City is fortune to have such a great amenity for the community.

Manager Lowe stated Snow Day is scheduled for Saturday January 30<sup>th</sup> and announced the addition of a digital revision of the Fullerton Connect Newsletter on the City's website which is in color; page flips and connects to links of websites, email addresses or classes. She also noted the opera appreciation class instructor has provided a U-tube link for information which available on the City's website.

Chair Dasney presented an email regarding the community center design proposal she received from Chris Heusser which addresses outdoor amenities needed for senior outdoor physical activities and requested a gazebo or shade covering with an area for setting, reading, eating, conversing and socializing.

#### 9. ADJOURNMENT

Chair Dasney requested a MOTION to adjourn. Commissioner Stanford MADE A MOTION to adjourn and Commissioner Hayes SECONDED the motion to adjourn. Chair Dasney adjourned the meeting at 9:08 p.m.

Respectfully submitted,

Joe Eaz, Secretary