Council Briefing

May 2006

Administrative Services

> Fiscal Services:

- New police alarm permits issued in April totaled 40. New alarm permits issued FY 2005-06 totaled 533, and total active permits as of April 30 are 4,411.
- Invoices and delinquent notices in April totaled 593, with a valuation of \$1,387,959. The total number of invoices and delinquent notices for fiscal year 2005-06 to-date is 5,992 with a valuation of \$7,407,030.
- Total number of general checks and direct deposits issued in April was 855 and 159, respectively, with a valuation of \$3,658,256. The total number of general checks and direct deposits for fiscal year 2005-06 is 8,674 and 1,588, respectively, with a valuation of \$47,656,045.

Information Technology:

- Staff will be moving data from several servers to an HP MSA (Hewlett Packard Modular Smart Array) device due to lack of space. MSA offers seamless scalability that allows us to effortlessly expand servers and storage whenever necessary.
- The City's new website is scheduled to go live May 23. Departments continue to review and update their web pages for accuracy and content.
- Staff has met 95 percent of the DOJ requirements for the Police network to be in compliance according to their specifications. The remaining 5 percent will be completed by the end of June.

Purchasing:

- In April, the Purchasing Division processed approximately 190 requisitions.
- \$1,825 was saved through early payment discounts

- The Purchasing Division also achieved cost savings totaling \$560 for April through competitive quotes, cooperative purchases and state/government resources.
- Central Services ran 167,927 copy impressions during the month and processed 15,645 pieces of mail.

Revenue:

- In April, 195 new business registration certificates were issued. Of that total, 158 are located in Fullerton and 37 are located out-of-city, but will be conducting business here. The business tax collected for the new registrants totaled \$13,264.
- A total of 291 businesses closed during the month: 157 located in the city and 134 located out of the city.
- The number of business certificates renewed was 585, which totaled \$65,385.59 in business tax collected.

Utility Services

- During April, 1,877 calls were answered.
- The total number of cash register transactions processed was 3,592 and totaled \$15,691,698.51.
- The total transactions processed by payment method were: credit cards, 910;
 checks, 1,052; cash, 609; and direct deposits, 99.

Development Services

> Building Division:

- Inspection stops in April totaled 1338 and resulted in 1927 individual inspections.
 Average daily inspection was 107. Average daily workload was 21 inspections per inspector
- o 238 (including 31 ancillary plan) plans were submitted for plan check in April. Of that total, 115 plans were checked same day, at the counter. There were a total of 1,577 visitors to the permit counter in April, and 612 permits and plan checks were issued. Total valuation of the permits issued was \$3,441,000.00.
- A new commercial building at 1001 S. Brookhurst is getting ready for final inspection.

- o 1900 Camino Loma (former Sunny Hills Racquet Club) Development Services received a letter dated May 15 from the Morgan Group, providing an outline of their plans for relocation of the existing telecommunications facilities and demolition of the existing Racquet Club building. Their plan is to complete this phase of work within the next 45 days. Staff has informed the owners that they must obtain the demolition permit no later than May 26.
- Grading for the housing project at ELKS Club site is under way. Construction of retaining walls, at the south side, is completed.
- Rough grading for the Olson Co. housing project at W. Truslow (SOCO) is completed. Construction of first phase is at rough framing stage.
- Grading for the new tract at 2200 Moody is 90% completed.
- o Issued TCO for 820 Williamson (Mc Coy Ford body shop).
- 16- unit condominium. project at 2151 Associated Road is at rough framing inspection.

➤ Housing and Community Development:

- The Community Development Citizens' Committee has completed the review process of all requests for CDBG funds. The Annual Action Plan is available for public review and was presented to the City Council at a public hearing May 2.
- During the fiscal 2005-06 third quarter, eight B.I.G. and one paint grant were provided. Four units were tested for lead-based paint, and lead was abated from four units. Five new grant applications were received. There are four ongoing projects and 111 qualifying projects on the waiting list.
- Loan applications are not being accepted because of the long waiting list and the limitation of funding. However, staff is still accepting grant applications. The HCD Inspector position was filled March 27.

Code Enforcement:

Caseload Statistics April, 2006

	April	Year to
	2006	Date
Complaints Responded To	203	2168
Complaints Resolved	200	2336
Large Item Pickup (couches, appliance, etc.)	23	549
Inspections Conducted	517	6315
Citations Issued	14	311
First Violation Notices Issued:	113	1439
Vehicles Abated:	1	93
Request for Graffiti Removal	92	268*
Revenue Billed:	\$1,300	\$31,750
Hotline calls	115	796
*Tracking Started in October		

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Engineering

Construction Management:

- o C.S. Legacy Construction Inc. continues work this month on the West Chapman Parking Expansion. The work includes construction of an asphalt parking lot with a lot lighting system, signs and striping, as well as reconstruction of the north/south alley adjacent to the Spring Field Banquet Center. Completion is scheduled for the end of June.
- Contractor Steiny and Co. is expected to complete work on the Lemon Street Traffic Signal Improvements in May. The improvements include modifying the existing signal and installing a new one.
- RJ Noble Co. continues to work on the Richman Park Area Alley Improvements. The improvements include excavation, concrete improvements, grading, alley approaches and gutter. The completion target is May.
- Approximately 70 percent of the work has been finished by contractor Steiny and Co. on the Traffic Signal Coordination Project - Magnolia Street, Gilbert Street, and Brookhurst Road. The project is scheduled to be completed in May.
- o MJ Contractors, Inc., is scheduled to complete the Independence Park Restroom, Locker, and Shower Improvements in June.

Library

> Teen Advisory Group

 The Library continues to work with the newly formed Teen Advisory Group (TAG) to provide input on programs and collections serving that age group. The teens come from the various Fullerton high schools.

> Friends of the Library

- o The Friends are currently working on their next book sale scheduled for June 2-4.
- o In planning for the annual membership program Nov. 5, the Friends have decided NOT to charge for this year's Centennial program featuring TV personality Huell Howser. However, ticket priority will be given to members of the Friends, and tickets will be limited to two per person. The cost of joining the Friends is \$10 per year. Membership applications may be picked up at the Main Library or the Hunt Branch.

> Library Foundation

The Foundation will celebrate the Library Centennial by sponsoring a fund-raising luncheon on July 30 at noon at the Wyndham Hotel in Fullerton. Featured speaker will be Pulitzer Prize winner A. Scott Berg, who has written several bestselling biographies, including Samuel Goldwyn, Katherine Hepburn and Charles Lindbergh. He is currently working on a biography of Woodrow Wilson.

Maintenance Services

Administration

- Service Requests: In April, Maintenance Services received 1,362 service requests, completing 862 (63%) in the month. Of the 19 emergency requests received, 14 (74%) were completed within one day. The Building and Facilities Division received the most requests, 648, or 48% of the total, reflecting a continuing upsurge in graffiti calls.
- Phone Calls: Maintenance Services' support staff received 1,427 calls in April, an average of 79 per workday, or 40 for each of our two primary customer service personnel.

> Facilities

- Graffiti: Removed 30,320 square feet of graffiti at 358 sites in the month of April.
 Year-to-date totals 331,338 square feet at 2,573 sites. Two full-time permanent personnel are assigned to graffiti removal as directed by the City Manager.
- Custodial: Completed 15 custodial inspections of city facilities.
- Buildings: The Division is in the process of seeking bids to re-coat the small swimming pool at Independence Park. Funds were approved in the FY 2005/2006 Facility Capital Program.
- o The Division is in the process of replacing the existing security alarm system in the Main Library. Funds were approved in the FY 2005/2006 Facility Capital Program.
- All Capital Projects in the FY 2005/06 Facility Capital Repair Program #2422 are on schedule.

Landscape

- The City's contract tree trimming company, WCA, performed the following services from July 1, 2005 through April 30, 2006: trimmed 10,387 trees; removed 403 trees and stumps; removed 94 stumps; and planted 340 trees. The Landscape Division goals for fiscal year 2005/2006 are to prune 13,000 trees, remove 500 trees, and plant 700 (24" box) trees.
- During the month of April, three service requests were received for red imported fire ant issues. Two requests were treated and one was identified not to be RIFA.
- The Landscape Division received five calls concerning beehives and swarms and eradicated three beehives in April.
- Landscape Division crews have completed the repainting of the entrance gate at Mountain View Park. Additional shrubs were planted as well.
- Landscape crews have completed spring fertilization at 20 sports field locations throughout the city.
- Landscape crews replenished the wood chip supply for the Woodcrest Farmers Market area.
- Landscape crews have purchased and replenished the tot lot chips at 10 locations during the month of April.

o Orange County Juvenile Work Program crews have been performing weed abatement and trail clearance adjacent to the Fullerton Golf Course.

Water Division

In April, the Division produced 644,447,400 gallons of water. Of that amount, 37.81 percent or 243,669,000 gallons were pumped from wells and 62.19 percent or 400,778,400 gallons were purchased from Metropolitan Water District.

> Sewer Division

o For the month of April, Sewer Division activity included:

Sewer overflows - City/private - 1/1
Miles of sewer mains hydrojetted - 14.36
Linear feet of root cut/mechanical.treatment of mains - 13,884
Mechanical treatment of sewer laterals - 125
Food service establishment inspections - 22
Lateral CCTV inspections - 16
Linear feet of sewer main CCTV inspections- 33,089
Lifeline applications received/approved - 38/36
Large lot applications received/approved - 20/20
Sewer fee calls received - 144
Sewer Service Requests - 21

> Equipment Division

 The Equipment division performed 69 PM inspections, 6 smog certificates, 2 diesel smoke tests and 1 aerial certification in April.

> Street Division

o From April 1 to April 30, 2006, the Street Division activity included:

Cleaned 2,714 miles of streets

Cleaned 12 roadway spills

Cleaned 179,645 linear feet of sidewalk

Cleaned 385 drains

Applied 74 tons of asphalt performing digouts

Applied 4,050 pounds of crack sealer

Performed 681 square feet of asphalt planing

Performed 39 asphalt sidewalk repairs

Applied 80 tons of asphalt to perform patching

Milled 194 linear feet of gutter

Installed, fabricated and cleaned 448 signs

Applied 220 gallons of paint

Ground 566 sidewalks

Parks and Recreation

Administration

> Capital Improvements

- RJM Design Group submitted a proposal for the preparation of construction and bidding documents for the Laguna Lake trail and habitat improvements on the south side of the lake. A revised scope of work is being negotiated with RJM to better match budget restraints of the project.
- o Payment in the sum of \$47,615 was received from the Rivers and Mountains Conservancy.
- Staff is reviewing the existing chain link fencing on Lakeview Drive and will prepare concept plans for consideration on where best to install the new fencing and also how to protect pedestrians on Lakeview. Additionally, a pedestrian gate will be installed mid-way along Lakeview Drive to provide residents in this area safer access to the lake.
- o Documentation has been submitted to Building Safety to support finalizing of the grading permit for Bastanchury Sports Park.
- Hirsch and Associates was awarded the design contract for Richman Park and has begun the design process. They have completed approximately 25 percent of the design scope of work.
- Site demolition work has begun for the St. Jude medical clinic. Staff is working with the St. Jude sign consultant to prepare signage for the park and medical clinic.
- The updated plans for the Lemon Park restroom submitted by Cedars Engineering were returned for correction. Staff met with Cedars Engineering and their attorney to discuss how this project was to be completed. Cedars was directed to provide plans and specifications as required in the bid proposal and was informed that the City was collecting liquidated damages.
- Crane and Associates has begun the design research and planning phase for the pavilion. Staff anticipates submission of the first plans for review in May.
- The Spring Session of the Adopt–A–Park program began in mid-March; the groups approved by the City Council will provide volunteer service over a 14-week period. The program has been expanded to 30 groups that will be provided the opportunity to do park improvement projects including painting of neglected park structures, planting projects and minor construction projects.

 Hirsch and Associates submitted an updated concept plan for the renovation of the Lions Field complex. The plan will be presented to the Parks and Recreation Commission in June for approval.

Family and Senior Services

Fullerton Senior Multi-Service Center

- The Center's annual volunteer-run income tax assistance program concluded on Friday, April 14. A total of 350 older adults were served, with 303 state and federal returns processed – 98% of those returns were e-filed this year. Thirteen volunteers spent 416 hours of service time this tax season.
- The weekly "It's Your Estate" eight-week estate planning series has drawn 35 to 45 students weekly during its first four weeks of class. The program is sponsored by Professional Fiduciary Services and several local organizations; speakers are prescreened local professionals.
- A special presentation focusing on the "Da Vinci Code," the subject of a popular bestseller and upcoming movie, was held on April 20, with 51 very interested listeners in attendance.

> Valencia Community Center

- Youth in Action leaders Aurelio Ramirez and Edwin Morales spoke at a City Council meeting regarding the lighting issue at Richman Park which they couched in terms of safety for their siblings.
- The soccer program at Richman Park continues to register children. There are approximately 100 children currently enrolled. Approximately 70 children practice on Monday, Wednesday and Friday. Volunteers from the Valencia Taskforce are assisting with the registration and recruitment of participants. The soccer program is made possible through the Fullerton Boy Scouts Soccer League.

Garnet Neighborhood Center

- A special fund-raising event took place for the Secret Pal Youth Scholarship Program, with the collaboration of the Youth Group of Yorba Linda Friends Church, center staff, community members and volunteers. There were about 450 participants in the event which raised over \$200.
- o Forty children participated in the half-day fishing trip with parents, staff, and volunteers out of Dana Point.

> Maple Center

- English-as-a-Second Language classes, held on Tuesday and Thursday evenings, continue to draw new students; however the Monday morning class has been canceled due to poor participation.
- Two volunteer tutors from FACES (Family Assessment and Counseling Educational Services) assist Camp Lemonade students with math and English homework.
- o Camp Lemonade students experienced an extra Friday afternoon treat when they took a walking trip to the AMC Theater to watch a movie.
- Lemon Park has seen a significant decrease in loitering and public intoxication due to the increased patrols and intervention by the Police Department. Staff and participants are pleased and feel safe again.

> Tiny Tots

- The April spring parties held at Independence Park were full of fun and surprises for 55 preschoolers. Three former preschoolers, who had previously attended the Tiny Tots program, volunteered to help with festivities during their spring breaks from Fullerton public schools.
- Classroom summer pre-registration was offered to currently-enrolled families with many of the twelve summer sessions beginning to reach full enrollment.

> After School Programs

- The Orangethorpe After School Program hosted the Rock Star special event on Friday, April 28. This event featured themed organized activities and contests to get the kids excited and motivated.
- The Topaz Elementary School After School Program has contracted our "Playgrounds on the Go" mobile recreation program, serving approximately 100 children daily.
- Trained and enthusiastic staff at Richman Park's new After School Program plan, organize, and implement outdoor activities including arts and crafts, cooperative games, and team sports for approximately 50 children daily.

> Teen Programs

 The Teen Program hosted the "Rock Star Red Carpet" teen dance on Saturday, April 8, with over 100 teens participating in an evening of activities including dancing, contests, and games.

> Independence Park

- The Youth & Family Services Division hosted the National & Global Youth Services Day event at Independence Park. The event was threatened with rainy weather, but ended up being a huge success with over 500 people attending the community fair and service day. Some activities included dance performances by after school program groups, interactive activity booths, and a tree planting. This event was a collaboration of community partners including the North Orange County YMCA, Fullerton School District After School Programs, and the Fullerton Boys & Girls Club.
- The "Teen Scene Spring Break Edition" Drop-in Recreation program featured weekday activities including themes, foozball, pool, ping-pong, and video games in the "game room" lobby and gymnasium. Staff set-up daily competitions and tournaments.

Recreation

Tennis Center

- The Tennis Center will be hosting the Second Annual NAMI tournament for charity on May 19th. NAMI is an organization that helps people with mental illness. Last year, the tournament raised over \$10,000, and with the tournament already fully booked, it should be a success this year, also.
- Junior USA team tennis playoffs will also be in May. The Tennis Center has four teams participating with two expected to do well.
- The Juniors Program will be gearing up for a large summer program with advertising, and will be bringing in additional instructors.

> Youth Sports

 Leagues have gotten off to a late start due to rain, but are scheduling lots of make-up games. Rugby's high school girls took second place in the Southern California Championships and their boys 14-and-under and 16-and- under took first place.

Bastanchury Park / Sports Complex:

- The Sports Field Users Appeal Committee was convened for the first time to settle a scheduling dispute between two leagues using the Sports Complex.
- The Complex bore some minor vandalism during the spring break recess: one of the dugout windscreens was slashed and the concession stand roll-up windows were damaged.

- o The leagues are finally back on schedule with the last of rain make-ups complete.
- The Good Neighbor Policy at the Sports Complex was discussed at the Parks and Recreation Commission meeting on May 8.

Classes

 Registration for spring classes has remained busy with more than 2100 registrations, many coming from eConnect.

Cultural and Events

- The Fullerton Market reopened on Thursday, April 6, with large crowds all month long. The Fender Concert Series also opened and will run through the second week in May to celebrate the opening of the permanent Fender Gallery. A few new food vendors were added, generating several compliments, and revenues also increased. The Museum Beer Garden is packed every Thursday with local residents, city employees, and other visitors. The season should be more successful than ever.
- April also brought the final preparations, planning, and installation of the new Leo Fender Gallery. The new Fender exhibit is a graphic show with many elaborate details and a slide show consisting of historic photos of the Fullerton Fender factory. Opening day was the evening of Saturday, April 22. The event was well attended, and everyone enjoyed the band, food, drinks and guitar raffle. The Fender project has been featured in many newspapers and magazines, and its popularity is expected to continue growing.
- The Museum education department participated in National Global Youth Service Day, held its first Family Thursday at the Market, hosted Teen Band Night as part of the County-wide Imagination Celebration, and started school tours of "Rhinestones and Twangin' Tones." In addition, we completed training and orientation of new docents Johnnie Simmons, Kathy Dasney, Linda Saslow, and Lorraine Turissini.
- Night in Fullerton was once again held on the last Friday in April (April 28). Many of the programs at the different sites were repetitions from previous years. The Sister City Association presented an array of dance and musical performances on the main stage at the Plaza; and as in the past, this venue was very popular. The event drew a small crowd downtown and at each of the sites.

Personnel/Risk Management

Liability Program

 Ten new claims were filed during April. Two lawsuits were served against the City during the month.

Workers' Compensation Program

o Seven new claims were opened in April.

> Recruitment

 We recently completed or are nearing completion of recruitments for Equipment Supervisor and Fire Captain. Additional management/professional positions currently open or soon to be opened are Redevelopment Project Manager (reposting), Sewer Supervisor, Community Services Manager, Senior Librarian, Library Division Manager – Technical Services (reposting) and Street Superintendent.

Employee Processing

- During the month of March, staff processed 1 regular and 1 non-regular promotion; 5 regular and 9 non-regular appointments; and 7 regular and 14 non-regular separations.
- During the month of April, staff processed 6 regular and 4 non-regular promotions; 7 regular and 11 non-regular appointments; and 7 regular and 6 non-regular separations.

Police

> Investigation

- Sr. Officer Rob Long observed a suspect sleeping in the driver's seat of a car. When Officer Long interviewed the person, he noticed that he was extremely agitated and nervous. Officer Long noted that the ignition of the vehicle was punched and removed. The vehicle was an unreported stolen.
- Reserve Officers Nick Rosner, Mike Lyman and Randy Richards, on bicycle patrol, were working the downtown bars. They contacted a Jonathan Beltran at the Revolucion Bar after he threatened to fight with a security person. Beltran was placed under arrest by the security person and we accepted the private person arrest. Reserve officers on bicycle patrol have proven to be an extremely effective crime fighting tool.

- Officer Barbara Miller observed a stolen car rolling from Stanton. She arrested both occupants for auto theft.
- Officers Ray Flores and Danny Castillo observed a suspicious vehicle at Banana's Bar,
 601 So. Raymond. The officers' efforts resulted in the arrest of a parolee for possession of methamphetamine for sale. A female was also arrested for narcotic possession.
- We have experienced two bank robberies in our city, probably by the same suspect. The FBI has nicknamed the bandit "the Secret Agent Bandit" because of his wearing of a trench coat and hat.
- A citizen observed a gardener's stakebed truck being stolen by two suspects. Sr. Officer
 Jose Torres located both suspects as they were offloading tools from the truck into their
 own vehicle. Both suspects were arrested and are probably responsible for a rash of
 other tool thefts.
- O A robbery occurred in the parking lot of the Meridian Health Club at 1535 Deerpark. As the suspects fled, the victim fired a Taser dart, striking one of the suspects. Officer Robert Barnes received a radio call to a video game location on an unrelated case. During the contact, Officer Barnes overheard a suspect mention that he had recently been struck by a Taser dart. Officer Barnes arrested the subject for battery in reference to the call he was investigating. Officer Barnes, being aware of the prior robbery, notified Det. Matt Malone who responded and interviewed the suspect. The suspect admitted to the robbery at the Meridian Health Club.