# Minutes

# COMMUNITY DEVELOPMENT CITIZENS' COMMITTEE (CDCC) March 12, 2007 - Hunt Branch Library

#### **CALL TO ORDER**

Chairperson Miller called the meeting to order at 6:40 PM.

## I. ROLL CALL

MEMBERS PRESENT: Glenna Axe

Robert Elliott Simon Karmarkar Jay Kremer Mark McGee Kay Miller Dorothy Ruhnke

Jesus Silva

STAFF PRESENT: Linda R. Morad, Housing Programs Supervisor

Kim Husereau, Clerical Assistant

#### II. APPROVAL OF MINUTES

A MOTION was made by Member Elliott to approve the Minutes of February 21, 2007. The MOTION was SECONDED by Member McGee and CARRIED unanimously to approve the Minutes as written.

#### III. BUDGET UPDATE

Ms. Morad discussed the most recent information available concerning the 2007-08 CDBG entitlement, anticipating that the reduction may not be as great as the ten percent initially expected. She estimated that the entitlement will be decreased by approximately \$6,500 from last year. Continuing, Ms. Morad advised the committee members that \$82,595 would be available from reprogrammable funds; resulting in a total allocation of approximately \$1,970,040. She reminded the members of guidelines for funding cap amounts to Public Service and Administration and the requirement to provide landlord-tenant services; which is satisfied by funding the Fair Housing Council of Orange County based upon annual share-of-cost.

The CDCC was advised that City Council will receive a proposal during the upcoming April 17, 2007 meeting that will present the reduction of the \$409,000 initially requested by Community Preservation. The proposal describes the replacement of CDBG funding for one Community Preservation Officer with an alternative funding source. The approval of this proposal would allow approximately \$99,000 in CDBG funds to be available for Public Service Agency funding.

Ms. Morad then requested that the members limit their funding recommendations to a minimum of \$5,000 per subrecipient, due to the paperwork involved with HUD reporting.

- Q: What role will CDCC have if there are no funds available for non-profit organizations in future years?
- A: If funding continues to be cut, then the process of requesting and reviewing funding applications will need to be modified. This may result in future CDCC recommendations being limited to City department applicants.

- Q: Can the CDCC recommend that there be a minimum amount required to be allocated to non-profit organizations?
- A: Yes. The CDCC has authority to make recommendations they feel are appropriate based upon the circumstances that arise each year.
- Q: Can the CDBG entitlement ever fall below the annual Section 108 re-payment amount?
- A: Yes. If that were to occur, then other funding sources would have to be sought. This is a fifteen year loan.

### IV. COMMITTEE RECOMMENDATIONS

A discussion was held regarding the role of the CDCC in making annual recommendations to the City Council and how to proceed in making funding determinations this year. It was suggested that organizations that indicated there is no alternative funding for their programs should be given strongest consideration. It was also noted that there should be attention given to the persons benefiting from the programs so that youth, homeless and the elderly will all be served.

The committee proceeded to prioritize the subrecipient applicants and discuss funding for each organization. It was concluded that the following organizations shall be recommended for funding:

| Boys and Girls Club of Fullerton BGC After-School Program                             | \$30,000 |
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| Council on Aging – Orange County<br>Ombudsman Program                                 | \$17,550 |
| Fair Housing Council of Orange County Fullerton Fair Housing Services                 | \$28,000 |
| Fullerton Interfaith Emergency Services (F.I.E.S.) Interfaith Shelter Network Program | \$12,000 |
| Meals on Wheels of Fullerton  Maintenance of Meals and Supportive Services            | \$31,000 |
| Women's Transitional Living Center<br>Independence from Dependence                    | \$10,000 |

Member Karmarkar MOVED to approve the 2007-08 CDBG entitlement allocations as discussed. The MOTION was SECONDED by Member Kremer and APPROVED unanimously.

- Q: What will happen if Community Preservation does not get funded from other sources?
- A: The City Council will consider this CDCC recommendation and potentially other presentations and make a final determination regarding funding.

Discussion was held regarding the potential for a continuing decrease in CDBG entitlement resulting in a reduction in funds that could be allocated to non-profit organizations in future years. Various methods of addressing potential issues were explored, including recommendation that City Council consider cutting future CDBG funding to City departments in order to provide funding to non-profit organizations.

The CDCC members felt it would be beneficial for each of them to contact their Council members and express support for the recommendation to provide funding to non-profit organizations in the community. It was suggested that agency representatives should be encouraged to attend future City Council meetings in order to express the need that exists due to declining alternative funding sources.

# V. FUTURE MEETINGS

There are no future meetings scheduled for the CDCC. However, members and interested parties are invited to attend upcoming City Council meetings on April 17 and May 1, 2007.

# **VI. PUBLIC COMMENT**

Ms. Kitty Jaramillo asked whether the City's Graffiti Removal program had been considered for funding. She was advised that this program was not considered by the CDCC because no application for funding was submitted.

# **VII. ADJOURNMENT**

Member Karmarkar MOVED to adjourn; the MOTION was SECONDED by Member McGee. Chairperson Miller adjourned the meeting at 7:45 P.M.

| RESPECTFULLY SUBMITTED, |  |
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| - <u></u>               |  |
| KIM RADDING             |  |