Council Briefing

December 2007

Administrative Services

Fiscal Services:

- ➤ Police alarm permits issued in November totaled 49, making the fiscal year-to-date total 237. Total number of active permits as of Nov. 30 was 4,664.
- Invoices billed in November totaled 525, with a valuation of \$331,772. Invoices billed for fiscal year 2007-08 to-date total 2,823, with a valuation of \$4,011,738.
- ➤ Total number of general checks and direct deposits issued in November was 740 and 225, respectively, with a valuation of \$7,124,081. The number of general checks and direct deposits for fiscal year 2007-08 to-date total 4,250 and 996, respectively, with a valuation of \$33,632,095.

Information Technology:

- > Staff is training key personnel on search and retrieval for the new Document Management software (Laserfiche). The system is scheduled to go live Dec. 17.
- Staff will be reviewing email filtering software for easier retrieval of email that gets caught in the spam filter. This will allow users instant access to all email without having to go through the spam filter (Barracuda).
- Purchasing: In November, the Division: processed 155 requisitions; saved \$4,300 through early payment discounts; and achieved cost savings totaling \$700 for November through competitive quotes, cooperative purchases and state/government resources. Central Services made 175,046 copies and processed 12,482 pieces of mail.

Revenue:

➤ In November, 169 new business registration certificates were issued. Of that total, 112 were for businesses in Fullerton and 57 were for businesses located

- out of the city, but which will be conducting business here. Business tax collected for the new registrants totaled \$10,896.
- ➤ A total of 165 businesses closed: 70 in the city and 95 out of the city.
- Business certificates renewed numbered 523, which totaled \$74,710 in business tax collected.
- Utility Services: In November, the Division answered 2,106 customer calls, and processed 3,888 cash register transactions totaling \$11,393,159. Of the transactions, 1,145 were by credit cards, 1,211 checks, 879 were paid in cash; and 138 were by direct deposits.

Community Development

- Housing and Community Rehabilitation:
 - ➤ Two grants were provided in November: one emergency grant was used to replace an inoperable furnace, and a mobile home grant addressed code and health/safety items bringing the coach into compliance. There are seven ongoing and 37 qualifying projects. Two new applications were received.
 - ➤ Nine of the 15 Agency-owned buildings on West Avenue and Valencia Drive have been demolished. All but one unit have been vacated.
 - The HCR Division answered 533 calls in November. The breakdown of calls is as follows: 111 housing rehabilitation; 6 temporary shelter; 12 senior housing; 34 first-time homebuyers; 19 Section 8 assistance; 134 other affordable housing (rental/development); 12 subordination/payoff; 37 general program; 29 fair housing related; 7 foreclosure information; and 130 non-housing.
 - ➤ The HCR Inspector conducted 164 inspections in November: 93 affordable housing inspections; 14 new construction; and 57 housing rehabilitation inspections related to grants and loans in progress.
- Community Preservation: In November, staff: received 185 complaints (1,330 for the fiscal year to-date); resolved 193 complaints (931); handled 597 active cases (no comparable figure to-date); conducted 640 inspections (3,402); issued 152 first notices of violation (803); issued 42 citations (233); arranged for the pick-up of 24 abandoned large items, such as couches and appliances (93); received 11 requests for graffiti removal (47); received 59 hotline calls (450); and billed for \$4,100 in revenue (\$22,000).

Engineering

 Project Development and Design: The reconstruction contract for Lemon Street from Orangefair Avenue to Freedom Way was awarded by Council Nov. 20 to All American Asphalt. The project includes curb/gutter/sidewalk; access ramp; driveway; stamped concrete; roadway excavation; asphalt concrete and aggregate base; manhole and water valve adjustments; traffic striping, signing, and loops; and a storm drain catch basin. To avoid holiday and wet season delays, construction has been scheduled to begin in April.

• Construction Management:

- ➤ The Sanitary Sewer Upgrade Project 2006-07, Phase II, was awarded to Mike Prlich and Sons. The work includes replacing 8-inch and 6-inch vetrified clay pipe; manholes; sewer lateral connections; spot pipe and wye repair; sheeting; shoring and bracing; and traffic control and related work. In addition to a new sewer line on Elm Avenue, east of Pomona Avenue, the contract includes sewer system spot repairs in the alley south of Amerige Avenue, west of Pomona, and on Malden Avenue, between Rosslyn and Elm avenues.
- ➤ The Upper Acacia Reservoir Slope Improvement Project is in its 90-day maintenance period.

• Water Engineering:

- ➤ The City's Emergency Water Conservation Plan, written in 1990, is in the Municipal Code (Chapter 12.06). With the current status of the City's water supply, staff has been reviewing the plan and feels some modifications might ease the process of implementing the plan when necessary. To obtain residents' feedback, a sub-committee of the Energy Resource Management Committee was formed. The sub-committee had good suggestions, which were added to the plan. Staff will bring the plan to Council in early 2008 to consider the proposed modifications.
- Soil compaction testing has been completed on the Fullerton Municipal Airport Pavement Reconstruction-Water Project. Punch list items such as hydrant painting, hydrant pad, and reflective markers remain. The project is scheduled to be completed by January.
- ➤ Water Main System Replacement/Sewer Main System Replacement Project for Fiscal 2006-07 was completed in October.

Fire

Statistics: The Department responded to 879 requests for service in November, which was higher than the November 2006 total of 838. Of that number, 24 were for fires; 705 were for emergency medical aid; eight were hazardous materials incidents; and 65 were service calls. In addition, the Department responded on 97 automatic aids and received 88.

Suppression/Notable Activity and Responses:

- ➤ On Nov. 5, Engines 3 and 5 responded to a car vs. motorcycle accident at State College Boulevard, south of Nutwood Avenue. The 27-year-old motorcyclist suffered possible hip, pelvis, and spleen injuries in the accident. Paramedics stabilized the patient at the scene and escorted him to UCI Medical Center.
- ➤ On Nov. 8, Engines 2 and 6, Truck 1, Battalion 1 and the Operations Chief responded to a chemical hazard call in the 500 block of Burning Tree Road. Crews were directed to a storage area in the rear of the building and found a number of drums, with one emitting a white vapor. The drum's placard indicated a "3" flammability rating and a "1" in health hazard from exposure; consequently, contact was made with the business owner and all material data sheets for items stored in the building were requested. Fire crews stood by until the Hazmat unit arrived to remove the hazard.
- Also on Nov. 8, Engines 1, 2 and 5, Truck 1 and Battalion 1 were dispatched to a late afternoon residential fire in the 100 block of E. Hillcrest Drive. On arrival, Firefighters found the residence charged with smoke and fire in the fireplace. After putting out the fire, crews checked for extension and found the fire had been contained in the fireplace's fire box, and that the chimney flue had not been opened. Truck 1 assisted with smoke removal.
- Pon Nov. 22, Engines 1 and 5, Truck 1, Battalion 1 and County Engine 34 responded to a vehicle accident with injuries at Associated Road and Yorba Linda Boulevard, adjacent to Fire Station 5. A CSUF Police Officer arrived on scene and found two victims trapped in the vehicle with moderate fire in the engine compartment. He used a dry chemical extinguisher to slow the fire's progression into the passenger compartment. Fire personnel quickly extended a line and extinguished the fire. At the same time Fire crews were able to slide the driver through the passenger window and away from the vehicle. The second victim was extricated through the rear window. Both victims suffered smoke and dry-chem inhalation, and were taken to the Trauma Center at UCI Medical Center. A third victim was able to get out of the vehicle on her own, was treated at the scene and taken to St. Jude Medical Center for further care. The professional assistance from University and Fullerton Police was instrumental in preventing loss of life and further serious injuries to the victims.
- On Nov. 23, Engines 1, 2 and 6, Truck 1 and Battalion 1 responded to a residential structure fire in the 300 block of Wayne Avenue. Crews pulled a hose

- line through the front door to the rear laundry room where the fire was confined to the clothes dryer and the surrounding laundry area.
- ➤ On Nov. 24, Engine 3 was dispatched to the 91 and 57 freeways area for a vehicle fire. Crews found the fire in the vehicle's engine compartment and extinguished it. The CHP then took over the scene.

Downtown Business District:

- ➤ On Nov. 3, Engine 1 at approximately 1:40 a.m. responded to a report of an assault victim at Wilshire Avenue and Harbor Boulevard. Paramedics bandaged the victim, who had been hit over the head with a beer bottle. The victim said he would drive himself to the hospital.
- ➤ At 1:17 a.m. Nov. 4, Engine 1 and Truck 1 were sent on an EMS call to the 200 block of N. Harbor Boulevard. Two individuals had been fighting which resulted in one of them being struck on the head with a beer mug. Minor injuries occurred to both parties. One patient was transported to St. Jude Medical Center.
- At 7:32 p.m. Nov. 6, Engine 1 Paramedics were dispatched to the 300 block of N. Harbor Boulevard on a report of a 54-year-old intoxicated man. The man was evaluated and transported to St. Jude Medical Center.
- At 1:01 a.m. Nov. 10, Truck 1 was dispatched to a reported assault in the 100 block of W. Santa Fe Avenue. Truck 1's EMTs provided basic medical aid.
- ➤ At 1:26 a.m. Nov. 28, Engine 1 Paramedics treated a patron who had fallen off a bar stool at a bar in the 100 block of E. Commonwealth Avenue. The patient was transported to St. Jude Medical Center.

Human Resources

- Recruitments: Notable recruitments recently completed include Library Division Manager – Technical Services, Redevelopment Project Manager, Senior Librarian and Senior Planner. Recruitments currently under way or soon to be under way include Risk Manager.
- Employee Processing: In November, staff processed two regular and four nonregular appointments, six regular and one nonregular promotions, and four regular and two nonregular separations.
- Liability Program: Nine new claims were filed in November, four claims were closed, and two lawsuits were served.

Workers' Compensation Program: Twelve new claims were filed in October.

Library

- Donation: The Main Library received a donation of materials from the Orange County Chapter of the Community Association Institute. The donation was part of the Institute's "Adopt-a-Library" program. The vast collection of material covers every conceivable aspect of running and managing a community association.
- Seeing Clearly: Things will be much clearer for visually impaired patrons of the Library thanks to a generous donation from three local service clubs. The Fullerton Rotary Club, Fullerton Lions Breakfast Club and the Fullerton Lions Host Club teamed up to provide a grant that enabled the Library to purchase a state-of-the-art sight enhancer that magnifies text and graphics and displays it on a flat screen monitor. Specially trained staff will be able to assist patrons using the equipment.
- Town and Gown: The Main Library hosted two programs In November as part of the "Town and Gown" lecture series. As part of the Library's "Veterans Day" programming, Dr. Robert McLain from CSUF presented "The Final Drive in the Pacific, 1945" on Nov. 11. The following Tuesday evening, Dr. Kristine Dennehy presented "The Korean Global Diaspora." Both lectures were well attended and concluded with lively question and answer sessions.
- Going Somewhere?: The Passport Office at the Main Library has processed 246
 passport applications since the service began. The Library is in the process of
 purchasing photo equipment so that it can also take passport photos. It is
 anticipated that service will begin in January.
- For Our Troops: The Library received 94 letters in November for America's servicemen and women from the children of Fullerton. Most writers wanted the troops to know they are thankful for the services these men and women are providing, and are thankful they can continue "to live in a free country." The letters have been forwarded to Washington D.C.
- Breakfast Bunch: The Children's Department hosted the Fullerton School District librarian as well as the media specialists from elementary and junior high schools for their annual "Book Breakfast." Following a continental breakfast provided by the Children's Department, the staff highlighted some of the best children's books published the past year. This meeting allows staff to share what is new at the library, as well as gives Library staff and district personnel a chance to get to know each other, share ideas and work together in our mission of helping children.
- A Doll's Story: "The Doll Who Tried to Stop a War" was shared with the children of Fullerton in November. The doll, which originated in Japan, now resides in the

Library's Children's Department. She arrived in Fullerton on Nov. 1, 1927, along with some artwork, as a gift from the Fukue Grammar School in Japan. Our doll has a long, complicated history and was part of a "Friendship Doll" program, which began in an effort to reduce tensions between the U.S. and Japan. To celebrate the 80th anniversary of the doll's arrival in Fullerton, she was taken out of storage and presented at the After-School Club programs at both the Main Library and Hunt Branch. She was viewed by more than 150 people at the programs and was also proudly on display all month.

 Art Exhibit: Dr. R. Thomas McLaughlin's art work titled "Magnificent Eleven" was on display at the Hunt Branch in November. His series of paintings depicts 11 U.S. Navy nurses who spent three years as prisoners of war in the Philippines during World War II.

Maintenance Services

Administration:

- ➤ In November, the Department received 915 service requests, completing 662 (72 percent) in the month. Of the 11 emergency requests received, nine were completed within one day. The Building and Facilities Division received the most requests 370, or 40 percent of the total.
- ➤ In November, the Department's support staff received 1,413 calls, an average of 88 per workday, or 44 for each of our two primary customer service personnel.

Facilities:

- ➤ In November, the Graffiti Crews removed 45,525 square feet of graffiti from 292 sites. That brings the year-to-date total to 280,385 square feet removed from 1,751 sites.
- ➤ The Custodial staff completed 24 inspections of City facilities.
- Replacement of the flooring in the Red Cross Building began Dec. 4.
- ➤ The capital project to replace the air-conditioning system at Fire Station 1 is in the design stages and is being handled by the Engineering Department.
- Equipment: In November, the Division performed one BIT inspection, 41 PMs, two smoke tests, and two smog tests.
- Sewer: In November, staff: had no reports of sewer overflows; hydrojetted 20.32 miles of sewer main; root cut/mechanically treated 11,215 linear feet of sewer main;

mechanically treated 162 sewer laterals; conducted CCTV inspections of 15 laterals and 17,037 linear feet of sewer main; conducted 33 Source Control Inspections; approved three large lot applications; answered 14 sewer fee calls; and received 46 sewer service requests.

• Water: In November, the Division produced 781,180,720 gallons of water. Of that amount, 78.61 percent - or 614,085,000 gallons were pumped from wells and 167,095,720 gallons were purchased from the MWD.

• Landscape:

- ➤ West Coast Arborists, the City's contract tree-trimming company, performed the following services from July 1 through Nov. 30, 2007: trimmed 5,203 trees, removed 160 trees and stumps, and planted 141 trees.
- > The Division received six calls for beehives in November. All six were in City trees and were treated.
- > Crews installed perimeter barricades at the Hillcrest Reservoir and Rolling Hills Park to prevent vehicular access to the large turf areas at both locations.
- ➤ Crews installed three 20-foot gates at the request of the Parks and Recreation Department. One was installed at the exit to Hillcrest Park and two were installed at Independence Park.
- ➤ The cinder block wall at the entrance to the "duck pond area" at Hillcrest Park was repaired. The wall was damaged by a vehicle early in the month.
- ➤ Crews completed the annual turf renovation at the Sports Complex. The facility was aerated and over-seeded. The fields will remain closed through January for seed germination and rest. Renovation at Bastanchury Park began Dec. 3.
- Crews completed the annual poinsettia planting at City Hall and Downtown.
- ➤ The large patch of century plants at Richman Park was removed and the perimeter fencing replaced at the request of the Parks and Recreation Department. The plant material posed a safety hazard to soccer players.
- ➤ The Division resumed complete maintenance of Richman Park.
- Crews began installation of 'No Smoking" signs at several parks.
- ➤ The Division received and completed 12 landscape-related service requests.
- Street: In November 30, Division crews: cleaned 2,401 miles of streets, 220,248 linear feet of sidewalk, 267drains and two roadway spills; used 102 tons of asphalt

for patching, 16 tons for digouts, and 16 tons for Water Division digouts; applied 240 pounds of crack sealer; installed, fabricated and cleaned 608 signs; applied 170 gallons of paint; ground 684 sidewalks; made 12 asphalt sidewalk repairs; planed 510 square feet of asphalt; milled 407 linear feet of gutter; and cleaned 640 linear feet of channel.

Parks and Recreation

Capital Improvements:

- Construction is nearing completion on Adlena, Byerrum, and Valencia parks, and they should be open in late January. The Contractor has performed very well.
- ➤ The bid opening for Phase II of the Laguna Lake Project will be Dec. 18. If approved, construction will begin in late January.
- ➤ Utility (sewer and electrical) relocation is under way at the Richman Park Community Center. Landscape/tree removal and relocation is scheduled for completion by late this month. The pre-fab building is nearing design completion and construction will start in early January. The building is scheduled for installation in late February, and final site work (sidewalks, concrete and landscape) is scheduled for March.
- A final design plan for Lions Field will be presented to the Parks and Recreation Commission Dec. 10.

Senior Multi-Service Center:

- ➤ The Center's monthly cultural celebration was held Nov. 14 and focused on Korea. Approximately 40 persons participated. The event included music, a video, educational displays, and sampling of Korean food.
- ➤ The Center's annual Thanksgiving Day luncheon and dance, sponsored by Community SeniorServ, took place Nov. 15, with 140 in attendance.
- ➤ The annual flu clinic was held Nov. 29. The event, sponsored through the County of Orange Health Care Agency, served approximately 600 seniors.
- Revenue for Center rentals has reached 50 percent of the year's projected goal. Currently all weekends are booked through the end of March.

• Garnet Community Center:

- More than 350 people enjoyed a turkey dinner, music and fun on "Family Fun Day" Nov. 17, with 30 volunteers helping with the work. Sixteen turkeys including six from the GEMS Apartment Owners were donated for the event.
- ➤ Teens who finished their 10-week rock climbing training in an indoor facility in Anaheim went on a one-night camping and climbing trip to Joshua National Park Nov. 17-18 as part of the Center's non-traditional recreational activities.
- Approximately 40 parents participated in a meeting to discuss the Center's space needs. The short-term solution was to divide the group of 60 participants into two groups thus, there is now a group from 3-4 p.m. and one from 4-5 p.m.

• Tiny Tots:

- Approximately 50 preschoolers at Independence Park celebrated Thanksgiving at a "Thanksgiving Finger Feast." The children were encouraged to share family experiences of which they were especially appreciative.
- ➤ The preschool "Friday Afternoon Out!" program has enrolled 117 participants during the autumn season.
- > Classroom registration for the 12 upcoming winter-spring sessions will take place in each child's classroom this month.
- Youth Programs: Orangethorpe After-School Program students began participating in a joint effort with the Big Brothers and Big Sisters of Orange County. Approximately 30 students have been matched with mentors to spend quality time together, helping with homework, and having fun.
- Tennis Center: November was unusually busy for the Center with the Orange League finals for the girls' high schools, the annual "Turkey Day" tournament for Vietnamese doctors, and an NOCTC day-after-Thanksgiving tournament. Three of the 11 courts have been without lights due to the lighting replacement project, but only a few activities have been cancelled.
- Youth Sports: Many of the youth leagues are submitting permits for spring. The Fullerton Rangers and Pop Warner closed their season Dec. 1, with Pop Warner having enjoyed a very successful season including participation in the regional playoffs. Rugby's season officially begins this month.

Outdoor Recreation:

➤ "Get Outdoors" recently introduced "Mommy/Daddy & Me Nature Hikes" designed to teach children 3-5 and their parents how to enjoy and investigate the outdoors through a hike, crafts and hands-on activities.

- Staff conducted private clinics for the Boy and Girl Scouts, centering around a nature hike at Laguna Lake and fishing clinics to help the Scouts earn their belt loops, patches and other awards.
- Hiking classes continue to be popular, especially on Saturdays.
- ➤ This month's excursion took hikers out to Modjeska Canyon. The Harding trail was closed due to the recent wildfires but it provided an eye-opening view of the damage. The group took a detour to Peter's Canyon for a 90-minute hike before heading to Johnny Reb's for barbecue.
- Classes: Fall registration for classes and activities continues to be strong, with 2,000 residents signing up for both classroom learning and online learning.

Cultural and Events:

- ➤ The Museum Center's exhibit exploring the work of Joseph Christian Leyendecker closed Nov. 18. The gallery saw an increased amount of visitors since the show opened, and a line even formed out the door one day. It has been an absolute hit with patrons in and around Fullerton, and art lovers expressed a sincere appreciation for having such a great exhibit in the community. Publications such as the "Los Angeles Times," the "Orange County Register," and "Fullerton's Best" magazine covered the exhibit. The exhibit definitely increased the overall popularity of the Fullerton Museum.
- The Museum's Education staff and docents hosted "Amazing Art Day" Nov. 3, offering an afternoon of art-making inspired by the work of J.C. Leyendecker. The event featured art activities for all ages, including life drawing in the gallery with live models, drop-in tours, an art treasure hunt, and a portrait painting workshop by portrait artist Dave Maestrejuan. More than 30 persons participated in all the activities.
- ➤ The Public Art Committee selected four artists to submit proposals for the Capri Shoes wall, and also approved well-known Fullerton artist Katherine England to do the Fender historical site wall. Staff is working out the logistics for installation of the latter while a final decision on the former will be reached Dec. 12.

Police

Patrol:

Corporal Tim Kandler observed a white van run over a curb, and then stopped the car in a church parking lot. The driver jumped out of the car and fled, with Corporal Kandler in pursuit; however, the suspect ran into a large apartment complex. Other officers arrived on scene and a search was conducted. Corporal Kandler observed the suspect a second time outside the search perimeter and a second foot pursuit ensued, this time ending successfully with Corporal Kandler apprehending the suspect. Investigation determined the van had been stolen.

- Corporal John Ema, en route home following his shift, spotted an auto burglary in progress in the City of Placentia. He notified Placentia Police and led Placentia officers to the suspect.
- Officer Mike Moon made a pedestrian check of several suspicious persons in the Costco parking lot. He determined all the suspects were from the L.A. area and had no valid reason for being in Fullerton. His suspicions were further raised when he learned the suspects' car was parked in a residential area across Harbor Boulevard. One of the suspects was in possession of credit cards believed to have been stolen, and was taken into custody.
- ➤ The Department is investigating a case of cruelty to an animal. The owner of a kitten found the kitten in the backyard, collapsed in its own vomit. A flechetted dart was found in the kitten's neck. The cat was taken to a veterinary hospital and is recovering. The veterinarian was unable to determine conclusively, but suspects, based on the cat's symptoms, that the dart had a poisonous substance on it. The dart was collected as evidence.
- ➤ The Traffic Bureau conducted a DUI checkpoint at 1400 S. Harbor Boulevard last month. Seven DUI arrests were made, and 16 citations were issued for unlicensed or suspended licenses. In addition, 15 vehicles were stored or impounded.
- ➤ Officer James Boline and Joe Zuniga, on patrol in the Pomona Parking Structure, noticed a vehicle containing a person parked on the structure's upper level. The Officers made contact with the occupants and, during a search, found burglary tools such as shaved keys and an ignition punch. The suspect was arrested.