# Council Briefing

September 2007

# **Administrative Services**

#### Fiscal Services:

- Police alarm permits issued in August totaled 58, making the fiscal year-to-date total 99. Total number of active permits as of Aug. 31 was 4,677.
- Invoices billed in August totaled 597, with a valuation of \$558,982. Invoices billed for fiscal 2007-08 to date total 1,133, with a valuation of \$988,973.
- ➤ Delinquent notices in August totaled 55, with a valuation of \$342. Delinquent notices issued for fiscal year 2007-08 to date total 133, with a valuation of \$499.
- ➤ Total number of general checks and direct deposits issued in August was 1,061 and 253, respectively, with a valuation of \$7,802,386. The total number of general checks and direct deposits for fiscal 2007-08 to date total 1,892 and 425, respectively, with a valuation of \$13,851,657.

# Information Technology:

- Staff has completed the first phase of the Cartegraph (Work Order Management System) implementation in Maintenance Services. The second phase is scheduled for a later date.
- Staff completed the setup of the equipment for the new document management system and the equipment for the streaming video system for Council meetings. Software setup and training has been scheduled.
- Purchasing: In August, the Division: processed approximately 220 requisitions; saved \$2,700 through early payment discounts; and saved \$920 through competitive quotes, cooperative purchases and state/government resources. Central Services made 124,325 copies and processed 14,982 pieces of mail.

#### Revenue:

- ➤ In August, 171 new business registration certificates were issued. Of that total, 107 were for businesses in Fullerton and 64 were for businesses located out of the city, but which will be conducting business here. Business tax collected for the new registrants totaled \$11,293.
- ➤ A total of 173 businesses closed in August: 71 in the city and 102 out of the city.
- ➤ Business certificates renewed in August numbered 886, which totaled \$100,348 in business tax collected.
- Utility Services: In August, the Division answered 2,590 customer calls, and processed 3,796 cash register transactions that totaled \$10,681,488. Of the transactions, 1,217 were by credit cards, 1,207 by checks, 682 were paid in cash, and 148 were by direct deposits.

# **Community Development**

## • Building Division:

- ➤ Inspection stops in August totaled 1,618 and resulted in 2,426 individual inspections. The average daily inspection load was 116, and the average daily workload was 15.5 inspections per inspector.
- ➤ In August, 332 (including 73 ancillary) plans were submitted for checking. Of that total, 101 plans were checked same day, at the counter There was a total of 1,848 visitors to the permit counter, and 720 permits and plan checks were issued. Total valuation of the permits issued was \$26,639,471.
- ➤ 155 E. Chapman- Building plans for the new McDonald's at 155 E. Chapman Ave. have been submitted for first plan check.
- ➤ Plans have been submitted for the new Jacaranda Senior Village condominium project at 1900 Camino Loma Ave. Valuation of the project is \$17 million.
- Work on the new Elks Lodge is slightly more than half completed.
- ➤ The final building permit has been issued for the Grace Ministries project, 1645 W. Valencia Drive. The project valuation is \$16.2 million. The foundation is approximately 40 percent complete, and staff is working with the engineer to resolve issues due to the first pour. Construction is slow due to many revisions.
- The grading plan for phase I of the Home Depot project at 601 S. Placentia Ave., is approved. Construction of the new loading dock is 90 percent complete.

- ➤ Rough grading in progress for the new shopping center at Euclid Street and Orangethorpe Avenue. Rough grading is also in progress on the YMCA remodel and addition at 2000 Youth Way.
- Community Preservation: In August, the Division: received 246 complaints (471 for the fiscal year to date); resolved 150 complaints (302); conducted 588 inspections (1,161); issued 152 first notices of violation (253) and 40 citations (79); abated one vehicle (one); arranged for the pickup of 16 large items, such as sofas (31); received 10 requests for graffiti removal (16); received 93 Hotline calls (203); and billed \$5,000 in revenue (\$9,300).

# Engineering

- Construction Management:
  - ➤ The contractor has completed approximately 50 percent of the Upper Acacia Reservoir Slope Improvement project, with slope grading at Acacia Reservoir nearly finished and interceptor drain construction in progress. Paving, irrigation and landscaping remain, with completion scheduled for the beginning of October. A landscape maintenance period will follow project completion.
  - ➤ Los Angeles Engineering has completed all contract work Landscaping Improvements at Lemon Underpass. The 60-day landscape maintenance period is in progress.
  - ➤ Work is complete on the Lemon Street Sidewalk and Landscape Improvements from Chapman to Berkeley avenues, and a 90-day landscape maintenance period is in effect.
  - Contractor RJ Noble Co. began work in August on the Bastanchury Road Reconstruction from Malvern Avenue to Parks Road. Reconstruction includes: curb/gutter/sidewalk; access ramps; roadway excavation; asphalt concrete and aggregate base; redwood header; manhole and water valve adjustments; and traffic signing, striping, loops, and signal interconnect Approximately half of Bastanchury, the simpler side, has been repaved with the first layer of asphalt, followed by temporary striping. The second half includes extensive concrete requirements, including curb and gutter; catch basin; storm drain; interconnect; curb and gutter; and final striping. The project is to be completed in November.

# Fire

• Statistics: The Department responded to 805 requests for service in August, about equal to the 807 requests received in August 2006. Of the 805 requests, 34 were

fires, 633 were medical aids, 13 were hazardous materials calls, and 49 were service calls. In addition, the Department responded on 69 automatic aids and received 108.

#### Suppression:

- ➤ Paramedics responded Aug. 2 on a report of a bicyclist who died from an apparent heart attack while riding his bike to work. He was found in the 500 block of E. Orangethorpe Avenue.
- ➤ On Aug. 3 Engine 5 responded to an unknown medical call in the 1300 block of N. Deerpark Drive. On arrival, they found a 33-year-old female who had locked herself in the bathroom and got into a tub full of water with her clothes on and attempted to slash her wrists with a razor blade. Three young children were present in the apartment at the time of the incident. The 6-year-old boy, feeling something was wrong, attempted to open the bathroom door; however, hearing his two younger siblings crying, he went to feed them. The 6-year-old then went back to the bathroom door and, with a screwdriver, removed the door handle to open the door. He found his mother unresponsive and called 911. When Engine 5's crew arrived, the boy let them inside. The Paramedics treated the woman and then escorted her to St. Jude Medical Center for further care. Fullerton Police responded and took control of the children. Everyone is agreed the 6-year-old's actions were pretty extraordinary!
- ➤ On Aug. 7 Engine 3 was dispatched to a traffic collision with a possible chlorine spill at the intersection of S. State College Boulevard and Kimberly Avenue. On arrival, the crew found one of the vehicles involved in the accident was carrying 14 gallons of chlorine and four gallons of muriatic acid (pool chemicals). Twelve gallons of the chlorine and two gallons of the acid had spilled, mixed together and gone into the storm drain. Battalion 1 and the Fire Marshal were called and a hazmat response was requested. The Fire Department's Environmental Compliance Specialist worked with Anaheim's Hazmat 8 to neutralize and clean up the spill. There were no injuries.
- ➤ On Aug. 15 Engine 1 was dispatched at 1:58 a.m. on a medical aid call at Harbor and Valencia Drive. On arrival, Paramedics found a 25-year-old man who had been hit by a car and subsequently stabbed several times. The patient was treated at the scene and taken to the UCI Trauma Center.
- ➤ On Aug. 16 Engine 1, along with Anaheim units, responded to a medical aid call in the 300 block of E. Amerige Avenue. On arrival, the Paramedics found two bodies. As the location was a possible crime scene, the Paramedics concluded their medical response.
- ➤ On Aug. 17 Paramedics were kept busy with two early morning assaults in the downtown. The first report came in at 1:13 a.m. in the 200 block of N. Harbor. A

man complained of head pain resulting from being hit and kicked in the head. Truck 1 provided basic care. The patient refused further treatment and was released. The second incident was reported at 2:11 a.m. in the 100 block of W. Wilshire Avenue. Engine 1 Paramedics initiated Advance Life Support treatment of the assault victim, who was then taken to St. Jude Medical Center. On the east side of the city, Engine 5 Paramedics were called out at 1:58 a.m. to the 2700 block of E. Nutwood Ave. to assist Fullerton Police with a 30-year-old male gunshot victim.

- Also on Aug. 17 Engines 3 and 5 were called to Craig Regional Park to treat a 67-year-old man who had suffered what St. Jude Medical Center doctors later identified as a blockage of one of his cardiac arteries. The Paramedics commended the park maintenance worker for calling for timely assistance.
- ➤ On Aug. 19 Engines 1, 4 and 5 and Battalion 1 were dispatched to a house fire in the 2800 block of Madonna. Smoke was billowing from a second-floor room when crews arrived. Heavy smoke throughout the house made it difficult to find the source of the fire. Cause of the fire was due to an electrical problem.
- On Aug. 23 Engines 1 and 4 and Battalion 1 responded on a vehicle accident with injuries on Bastanchury Road, east of Brea Boulevard. A 22-year-old motorcyclist collided with an SUV causing the cyclist to suffer major head injuries. He was treated by Paramedics and escorted to UCI Medical Center. A second victim was assessed and transported to St. Jude Medical Center.
- ➤ On Aug. 24 Engine 4 responded on an early morning assault in the 100 block of E. Imperial Highway. On arrival the crew found a 19-year-old assault victim with head injuries. The man was treated and taken to UCI Medical Center.
- Also on Aug. 24 Engine 2 responded to a report of a near drowning in the 1900 block of W. Jacaranda Avenue. An unattended 23-month-old girl was found floating in the pool by her parents. The father pulled her out of the pool and was holding her when crews arrived. She was taken to St. Jude Medical Center and, on arrival, appeared to be behaving normally.
- ➤ On the afternoon of Aug. 26 Engines 1, 2, 3, 4 and 6, Truck 1, Battalion 1, crews from Anaheim, Brea and Orange County fire departments, an investigator and two hand crews responded to a brush fire at Castlewood Drive and Gilbert Street. Crews found approximately a half-acre in flames on arrival. An aggressive attack by ground crews and several water drops by the OCFA helicopter stationed at Fullerton Airport managed to confine the fire to only eight acres.
- ➤ On Aug. 28 Engines 1, 4 and 5, Truck 1 and Battalion 1, along with County Truck 34 and an investigator, were dispatched to a house fire in the 600 block of Brookline Place. Approximately 40 percent of the home sustained structural damage. Cause of the fire was a malfunctioning electrical outlet.

 Non-Suppression Activity: On Aug. 7 Engine 1 and Truck 1 participated in the Police Department's "National Night Out" event at the Target store on Orangethorpe Avenue at Harbor. Fire Inspector Dawn Revelle hosted a fire prevention booth, a dozen CERT representatives offered information on their program, and the Firefighters interacted with visitors and explained apparatus and equipment.

## **Human Resources**

- Liability Program: Four new claims were filed in August, nine were closed, and one lawsuit was served.
- Workers' Compensation: Twelve new claims were filed in July.
- Recruitments:
  - Oral interviews for Firefighter were completed Aug. 31. The 180 candidates who passed the written test and completed a physical ability test within the past year were invited to participate. There were 21 interview panels in the first round of interviews, and each panel included a Fullerton Fire Captain and a manager from another department. Final results should be calculated by the middle of this month and provided to the Fire Department for selection review.
  - ➤ Recruitments currently under way include Chief Planner, Parks Project Manager, Redevelopment Project Manager and Senior Planner.
- Employee Processing: In August, staff processed two regular and 10 nonregular appointments, two regular and five nonregular promotions, and five regular and 12 nonregular separations.

# Library

• We're cool: The Library's website was featured as the "cool website" in the July-September issue of "CALTACTICS," the quarterly newsletter of the California Association of Library Trustees and Commissioners. The newsletter applauded our website as featuring "a wealth of information" and noted the information on the Launer Local History Room was of particular interest. The newsletter highlights the services and programs offered by the Launer Room and calls it a "treasure trove of local history." Staff is thrilled our website was recognized and that library trustees and commissioners statewide know about Fullerton Library and the valuable programs and services it has to offer.

- "One Book:" "Rocket Boys" by Homer Hickam has been selected as the title to be featured for the next "One Book, One Community" program. The well-reviewed memoir by a retired NASA engineer touches on a variety of themes, became the successful film "October Sky," and should have wide appeal. Staff is in the beginning stages of planning the event and will have more specific information in the near future.
- On-line: The new downloadable eAudio and eBooks launched in August have been enjoyed by 60 patrons who downloaded 67 different titles. They also placed 35 holds when their selections weren't immediately available.
- Summer Ends: August marked the end of the annual Summer Reading Club. Systemwide, there were more than 3,000 participants, with many new faces joining the program. This was due to the inclusion of the Read-To-Me Club for infants and toddlers. Parents really appreciated opening this program to their little ones as the Children's Division continues to promote family reading time and early literacy.
- Night Out: The Bookmobile participated in the Police Department's "National Night Out" crime prevention event Aug. 7. The event celebrated community safety and making the streets safer. Bookmobile staff members welcomed 289 visitors who dropped by to chat with staff and enjoy a craft. This was the second year the Bookmobile participated in the event.
- The Game's Afoot: "The Summer Sleuthing @ The Library" Program continued to exceed expectations in August. The number of people attending the final program Aug. 19 exceeded 50. Circulation of mystery books continues to be brisk.
- Promotion: Tim Mountain is the new Adult Services Manager. He will continue to cover his responsibilities as Reference Manager.

# **Maintenance Services**

#### Administration:

- ➤ In August, the Department received 1,147 service requests, completing 832 (73 percent) in the month. Of the 19 emergency requests received, 13 (81 percent) were completed within one day. The Building and Facilities Division received the most requests 387, or 34% percent of the total.
- ➤ The analysis team completed its performance audit of Sewer Division operations. The audit report has been given to the Sewer Superintendent for his review and comment. The Superintendent's written comments will be included in the final version given to the Maintenance Services Director and City Manager. An audit of the department's Underground Location Service is next on the schedule.

- The analysis team has also been asked to review the costs and possible savings at Independence Park since FAST assumed management of the pool. The study should take about a month.
- ➤ In August, the Department's support staff received 1,718 calls, an average of 82 per workday, or 41 for each of our two primary customer service personnel.

#### Facilities:

- ➤ Graffiti crews removed 69,405 square feet of graffiti from 420 sites in August, bringing the year-to-date totals to 123,330 square feet removed from 747 sites.
- Staff completed 31 custodial inspections of City facilities in August.
- > The capital project to replace the Museum air conditioning system is near completion, and the roofing project is under way.
- ➤ The capital project to replace the air conditioning system at Fire Headquarters is in the design stages and is being handled by the Engineering Department.
- Sewer: In August, the Division: handled one private sewer overflow; hydrojetted 19.92 miles of sewer mains; root cut or mechanically treated 14,436 linear feet of mains; mechanically treated 216 sewer laterals; conducted closed circuit television (CCTV) inspections of 42 laterals and 29,327 linear feet of sewer main; conducted 27 FSE inspections; approved four Lifeline applications and eight Large Lot applications; received 17 sewer fee calls; and handled 41 sewer service requests
- Water: In August, the Division produced 1,162,549,728 gallons of water. Of that amount, 61.42 percent 714,019,000 gallons was pumped from wells and 38.58 percent 448,530,728 gallons was purchased from the Metropolitan Water District.
- Equipment: The Division performed 82 PM inspections, four aerial inspections, six smog certificates and two smoke tests in August.

### Landscape:

- ➤ West Coast Arborists, the City's contract tree-trimming company, performed the following services from July 1 through Aug. 31: trimmed 1,422 trees, removed 42 trees and stumps, and planted 15 trees.
- ➤ Orange County Juvenile Work Program crews continued to perform weed abatement at Gilman Park and on Bastanchury Road at the 57 Freeway slopes.
- ➤ The Division received two reports of fire ants in August and treated both sites.

- ➤ The Division received five calls for beehives or swarms in August. The hives were located in city trees, and water meters.
- ➤ The Division completed 11 landscape-related service requests in August.
- ➤ Landscape Division crews removed the 10-foot-tall portable fence located at Duane Winters field at the request of Fullerton Rangers Soccer.
- The Irrigation crew installed a hose bib at Pooch Park to accommodate thirsty hounds.
- Landscape crews reconditioned the running track at Parks Junior High.
- ➤ The installation of the irrigation booster pump has been completed at Coyote Hills Park. The pump will enable the irrigation system to significantly improve the quality of the turf.
- Additional fencing has been installed at Fullerton Sports Complex to minimize foot traffic on the slopes adjacent to the upper field.
- Street: In August, Division crews: cleaned 3,179 miles of streets, 486,134 linear feet of sidewalk and 227 drains; used 96 tons of asphalt for patching, 161 tons for digouts, 123 tons for paving, and 60 tons for Water Division Digouts; installed, fabricated and cleaned 540 signs; applied 360 gallons of paint; ground 511 sidewalks; performed 120 linear feet of gutter milling; planed 660 square feet of asphalt; and made 38 asphalt sidewalk repairs.

# Parks and Recreation

# • Capital Improvements:

- ➤ Construction is scheduled to begin Sept. 10 on the construction/renovation of Adlena, Byerrum and Valencia parks. Surrounding neighbors and school personnel have been notified of the construction impacts and timelines. The completion date is estimated for late January.
- Construction drawings are nearing completion for Phase II of the Laguna Lake project. Staff is waiting for approval from OCTA and the state, which anticipated in the early fall. The projected completion date is May.
- ➤ The Richman Park project is nearing completion, pending final inspections and equipment testing. The park is under the contractor's maintenance period until early November; however, staff is negotiating an earlier removal of the fences, etc., in order to open the park by the end of the month. The re-opening ceremony is tentatively set for Oct. 2.

- ➤ The Richman Park lighting project will be considered by the Fullerton School District Board Sept. 10. The current timeline estimates the project would be sent to the state for approvals in early fall. Pending state approval, construction could begin in late December through late February. Staff will coordinate with school and field users to schedule a preferred construction period.
- ➤ The Lions Field concept plan has been approved by the Parks and Recreation Commission, user groups, and Council. Geological studies are being performed to determine necessary treatments for the hill on the east side of the property. A final plan will be brought to the Commission and Council for approval.
- ➤ The Parks and Recreation Commission approved a revision to the temporary Pooch Park to add a third "small dog" area. The required site revisions are minor, and there is existing irrigation at the location. Existing lighting has been modified to allow for evening hours, and the park will be open 7 a.m.-8 p.m. The park continues to be very popular with residents.
- Design of the Gilman Park renovations is partially complete. The initial plan was approved by the Parks and Recreation Commission and Council, with Council directing that it be master planned in phases. Engineering is investigating issues with the drainage channel. Parks and Recreation staff will initiate a neighborhood meeting to determine a renovation and planning strategy.

#### Senior Multi-Service Center

- ➤ In August, a total of 45 adults took advantage of the yearly state-sponsored Homeowners and Renters Assistance rebate program hosted by the Center, which provides volunteer counselors to help seniors prepare claim forms.
- ➤ The annual Hawaiian Luau luncheon celebration Aug. 8 drew 42 guests for a taste of regional foods and music, along with a video on the Hawaiian cultural history. The Center's Hawaiian dance class was the featured entertainment during SeniorServ's Luau Day luncheon Aug. 17, with 150 in attendance.
- ➤ In July and August, the Center coordinated distribution of 130 vouchers to limited-income older adults under the state Department of Aging's yearly distribution of fruit and vegetable vouchers, valued at \$20 per recipient.

## • Richman Community Center

➤ The "Mommy and I" classes, programmed by MOMs (Maternal Management Systems), ended in August with a small graduation ceremony for the parents. The parents expressed interest in continuing with the program and have offered to assist with recruitment of new members.

- ➤ The "Family Fun Day" End-of-Summer Picnic hosted approximately 50 persons from the Garnet and Richman communities. Families brought picnic lunches and participated in games.
- > Fifteen children participated in the "Pizza Movie Day," which featured the film, "Chicken Little."

#### • Garnet Community Center:

- Staff and volunteers took 20 participants in Garnet's summer program fishing at Laguna Lake. They also participated in a field trip to Maple Center's spray pool, the movies, and Knott's Berry Farm.
- Staff from the Garnet and Richman community centers and the Summer Playgrounds Program are meeting to collaborate on a gang and drug prevention and intervention strategy for at-risk kids. Staff held a series of meetings with parents to inform them about the program, and to encourage them to participate in parenting classes.

#### • Tiny Tots:

- ➤ Tiny Tots Imagination Station completed its summer season in August with a farewell party attended by 50 families.
- Former preschoolers visited classrooms at Independence Park to share their elementary school experiences with 25 kindergarten-bound children.
- ➤ Classroom registration took place at Independence Park for all 12 fall sessions, and families on wait lists were called to fill any remaining openings.
- Youth Programs: The "Summer Playgrounds" program hosted the 7<sup>th</sup> Annual Lip Sync Talent Show at Hillcrest Park Aug. 3. More than 250 children participated. The program also hosted a Kids Carnival at Brea Dam Park Aug. 10, drawing more than 350 children.

## • Independence Park/Teen Programs:

- ➤ "Teen Scene" participants visited the Wild Rivers and Knott's Soak City water parks and Huntington Beach in August.
- ➤ Independence Park had more than 10,558 visitors in August.

#### Tennis Center:

- August is a relatively quiet month as all USTA leagues take the month off, as do many of the weekly groups. Rosary High School ran a camp the last two weeks of the month as warm up for their season, which began the following week.
- The Juniors Program closed down the first week of September as players go back to school.
- ➤ More than 6,500 players were expected at the Center in August.

### • Youth Sports:

- ➤ The Little League and Softball teams are settling into their winter season.
- ➤ Fullerton Rangers Soccer is bursting at the seams, with well over 2,300 soccer participants in 170 teams at all levels of play. The Rangers participated in the Friendship Tournament over Labor Day weekend.
- Fullerton Pop Warner Football began its season Aug. 1, with more than 420 participants. The first games were Sept. 1.
- Fullerton Youth Rugby season officially begins in December.

#### Outdoor Recreation:

- As summer wound down, the last campfire attracted numerous drop-in families. Highlights included searching for trapdoor spiders, making pineapple upsidedown dessert over a "fire," and telling scary stories. The families are looking forward to fall campfires, including the First "Haunted Family Campout."
- > Staff is working on a webpage to showcase the many programs offered through "Get Outdoors!"
- ➤ The Summer Kid's Fishing Club was also a hit as a first-year program, with the kids enjoying six weeks of fishing at Laguna Lake. "Mommy/Daddy and Me" classes were also offered as a first-time fishing experience for children ages 3-5.
- Classes: Summer registration continued strong in August, with more than 2,400 residents registering for classes.

#### Cultural and Events:

Currently in its fourth month of the 2007 season, Fullerton Market continues to attract a lot of Fullerton residents for its fresh produce, unique crafts, and overall social appeal. The Museum's Beer and Wine Garden is also very popular.

- ➤ The six-week Summer Concerts series at the Sports Complex ended in August. With an estimated 600 people in attendance at each concert, musical entertainment was provided to suit a variety of ages and interests. Free crafts for children were provided by the Fullerton Museum Center, and food was available for purchase for those without a picnic dinner.
- ➤ The "8th Annual Dog Days of Summer" held Aug. 16 was a success, with more than 700 people attending. Dog Days also served as a great way to promote Museum membership and spread the word about upcoming exhibits and events.
- ▶ Ukulele virtuoso Travis Harrelson was the guest at the Museum's "Learn to Play the Ukulele" held Aug. 18 in conjunction with the exhibit, "Strings of Paradise." The afternoon featured an in-depth tour of the exhibit and a basic ukulele lesson led by Harrelson, a veteran ukulele player who has given ukulele workshops in Hawaii and Japan. Participants were invited to bring their own ukulele or use the ones provided by the museum.

# **Police**

#### Patrol:

- Cpl. Tim Kandler spotted a vehicle which had been reported stolen in Buena Park. He followed the vehicle giving other Officers time to respond and assist, and then stopped the vehicle and took the suspect into custody without incident. The Department processed the vehicle in the field and was able to release it to its owner without impounding it.
- ➤ During a traffic stop, Officer Eric Song searched the driver and uncovered a loaded .45-caliber handgun in the driver's waistband. The suspect also possessed methamphetamine.
- A motorist driving home arrived in time to see another car he owned being driven away. When he got out of his vehicle and stood in front of the second car, a passenger in the car pointed a handgun at him and ordered him out of the way. The victim wisely complied. Officers were unable to locate the stolen vehicle.
- ➤ Officer Ricky Reynoso, patrolling the Grand Inn on Euclid, noted a suspicious-looking vehicle. He contacted the driver of the car and, during his investigation, determined the key to the ignition had been shaved and the car had been reported stolen in Santa Ana.
- On a recent Saturday, a large fight developed behind Revoluccion Bar, resulting in the arrest of five persons, two for assaulting an Officer.