



Council Briefing

August 2007

Administrative Services

- Fiscal Services:
 - Police alarm permits issued in July totaled 41. Total number of active permits as of July 31 was 4,639.
 - Invoices billed in July totaled 536, with a valuation of \$429,991.
 - Delinquent notices in July totaled 78, with a valuation of \$157.
 - Total number of general checks and direct deposits issued in July was 831 and 172, respectively, with a valuation of \$6,049,272.
- Information Technology:
 - Staff is in the process of installing 250 computers as part of the computer replacement program. Implementation should take several weeks to complete.
 - Staff has ordered equipment for a new document management system and for the streaming video system that will show Council meetings on the City's website.
 - Staff will be replacing the software that backs up all of the City's data daily. This software will simplify the process and reduce the time it takes to do the back-up.
- Purchasing: In July, the Division processed approximately 211 requisitions, and saved \$2,750 through early payment discounts. The Division also achieved cost savings totaling \$2,000 through competitive quotes, cooperative purchases and state/government resources. Central Services made 110,060 copies and processed 10,329 pieces of mail.
- Revenue:
 - In July, 137 new business registration certificates were issued. Of that total, 85 were for businesses in Fullerton and 52 were for businesses located out of the city, but conducting business here. Business tax collected for new registrants totaled \$9,417.

- In July, 234 businesses closed: 99 in Fullerton and 135 out of the city.
 - Business certificates renewed in July numbered 850, which totaled \$116,185 in business taxes collected.
 - **Utility Services:** In July, the Division answered 2,669 customer calls, and processed 3,955 cash register transactions that totaled \$11,127,998. Of the transactions, 1,161 were by credit cards, 1,263 by checks, 908 were paid in cash, and 144 were by direct deposits.
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Community Development

- **Community Preservation:** In July, staff received 223 complaints, and resolved 148; conducted 548 inspections; issued 101 first notices of violation and 37 citations; made five requests for graffiti removal; arranged for the disposal of 15 large items (sofas, appliances, etc.); received 110 calls on the enforcement hotline; and billed \$3,600 in revenue.
- **Building Division:**
 - Inspection stops in July totaled 1,624 and resulted in 2,114 individual inspections. Average daily number of inspections was 111, while the average daily workload was 14.0 inspections per inspector.
 - In July, 185 plans - including 25 ancillary plans - were submitted for plan check. Of that total, 81 plans were checked same day, at the counter. There were a total of 1,784 visitors to the permit counter, and 581 permits and plan checks were issued. Total valuation of the permits issued was \$5,293,833.
 - The new E-Permits program is completed. The program allows applicants to obtain minor permits - i.e. re-roof and water heater - and pay fees on-line. Four permits were issued through the program in July.
 - In a continuing effort to convert existing plans and documents to a digital system, 114,217 microfiche images were converted in July.
 - Roof framing and truss work is in progress at the new Elks Lodge.
 - Construction of foundation for the remaining three buildings at SOCO Walk is done; however, construction has been placed on hold by the Olson Co.
 - The five-story parking structure at 225 Laguna Road is completed, and a Temporary Certificate of Occupancy has been issued.

- The office building shell at 1951 Sunny Crest Drive, in the Providence Center, is done. Overall, the building is 97 percent complete.
 - Construction of the parking decks at First Evangelical Free Church is 97 percent complete, while the site work is 95 percent finished.
 - Work at both the University Heights and Sunrise Village projects is approximately 85 percent complete.
 - Framing is in progress on the Habitat for Humanity project, 430 W. Valencia Drive.
 - Grading is in progress for the new industrial park at 550 Kimberly Ave., and a grading permit has been issued for the new Costco gas station.
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Engineering

- Project Development and Design:

- The contract for the Slurry Seal Fiscal Year 2007-08 project is to be awarded this month, with construction to begin in October.
- Each of the sewer reconstruction projects shown below is in the bidding phase. As a result of deteriorated sewer segments, the Sewer Maintenance and Repair Division has designated these as high priority projects for reconstruction:
 - Sewer Reconstruction (Glenhaven Area); projected start date: October
 - Sewer Reconstruction Phase II – Various Locations; projected start date: November
 - Sewer Reconstruction (Hillcrest Area); projected start date: November

- Construction Management:

- Landforms Landscape Construction was awarded a \$474,331 contract for the Upper Acacia Reservoir Slope Improvements. Work will include slope repair and stabilization; constructing drainage improvements; new security fencing with an automated gate opening system; and new and refurbished landscaping and irrigation. The contractor has graded the slope on Acacia, and is now grading on the Vista Del Mar side of the reservoir. This 60-day project is on schedule.
- Los Angeles Engineering has completed all contract work on landscaping improvements at Lemon Underpass, and is working on punch list items. Irrigation repairs are in progress, with the maintenance period to follow.

- Work is on schedule on the Lemon Street Sidewalk and Landscape Improvement Project from Chapman to Berkeley avenues. Council awarded a \$210,000 contract to Mega Way Enterprises to do the work. Improvements include sidewalk and retaining curb, landscaping and irrigation, and traffic signal interconnect. The contractor is on schedule.
 - **Water Engineering:** To date, sewer construction has begun on Jacaranda Avenue and is progressing to Golden Avenue, north of Malvern Avenue. The Jacaranda sewer replacement is complete at 25 residences; completion on Golden will raise that figure to 30. Upon completion, the contractor will begin 8-inch water main installation on both streets.
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Fire

- **Statistics:** The Department responded to 815 calls in July, down slightly from the 864 requests in July 2006. Of last month's requests, 47 were for fires, 643 were medical aids, five were hazardous materials calls, and 68 were service calls. In addition, the Department rolled on 96 automatic aid calls and received 78.
- **Suppression:**
 - On July 2, Engines 1 and 3, Truck 1, and Battalion 1 and 2 were called to a fire in the backyard of a home in the 2500 block of Hansen Avenue. On arrival, crews found a sizable column of smoke in a large side yard, and proceeded to extinguish the fire. Crews were then alerted to two other spot fires a couple of houses away. They re-deployed and extinguished fires in a motor home and patio with the help of Engine 5. The fire appears to have started in an outside gazebo at the original site and spread to a storage area, power pole, and nearby cypress trees. Cause is under investigation.
 - On July 3, Engines 1 and 3, Truck 1, Battalion 1, and two Anaheim units responded to a commercial fire in the 200 block of E. Orangethorpe Avenue. The fire was electrical in nature and extended into a wall at the Fitness facility. The fire was quickly extinguished.
 - On July 4, two Fire Inspectors accompanied Police Officers on evening patrol and confiscated illegal fireworks, which were turned over to the state Fire Marshal's Office for destruction. A much higher volume of illegal aerial type fireworks was noted throughout the city, particularly in downtown areas.
 - On July 13, Engines 1, 2, 3, 4 and 6, Truck 1, Battalion 1 and three units from Anaheim Fire Department were called to a house fire in the 1200 block of W. Gage Avenue. On arrival, crews found smoke and fire coming from the garage and roof. Crews worked together efficiently to extinguish the blaze. Damage to the structure and contents, including the owner's car, was estimated at approximately \$400,000.
 - On July 19, Engines 3 and 5, Truck 1, Battalion 1 with two units from Anaheim and one from County Fire responded to a structure fire in the 1900 block of E. Chapman Avenue.

The home was fully involved both inside and on one exterior corner when crews arrived. Cause of the fire was a malfunctioning kitchen appliance. Damage to the structure and contents was estimated at \$100,000.

- On July 29, Engine 1, Truck 1 and Battalion 1, together with Anaheim Engines 1, 2 and 5, were dispatched to a reported traffic accident. On arrival, crews found a vehicle had run into the corner of a building at Commonwealth and Richman avenues. The six occupants of the car were standing near their vehicle. Paramedics assessed the six and a 4-year-old girl had to be transported to UCI Medical Center for treatment. A second child was taken to Anaheim Memorial Hospital, while a third child was treated at the scene for a minor abrasion. Crews were later informed a second vehicle was involved in the incident, but there were no injuries. While the Paramedics tended to the injured, Truck 1 personnel stabilized the damaged structure.
 - **Non-Suppression:** The Citizens Emergency Response Team program graduated 14 citizen volunteers last month. The next session is set for September/October. Grant funds were used to buy a trailer stocked with emergency supplies for the program.
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Human Resources

- **Liability Program:** In July, seven new claims were filed, five were closed, and no lawsuits were served.
 - **Workers' Compensation:** In June, 16 new claims were filed and 17 claims closed. That brings the total of claims filed for the year to 107, with 42 still open.
 - **Recruitments:**
 - A written examination for the position of Firefighter was administered July 28, with 259 testing. Orals are scheduled for the weeks of Aug. 20 and 27.
 - Recruitments under way or soon to be open include Chief Planner, Parks Project Manager, Redevelopment Project Manager and Senior Planner.
 - **Employee Processing:** In July, staff processed three regular and 12 non-regular appointments, eight regular and one non-regular promotions, and four regular and one non-regular separations.
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Library

- **Digital Downloads:** The Library has added a new free service which allows registered patrons to download digital audio books or ebooks from home. To use the service, patrons first install free software from the Library's website, then download audio books and/or

ebooks to their home computers. Titles can be enjoyed on PCs or transferred to PDAs and compatible MP3 players. Selected audio book titles can be burned to CDs. The downloads are automatically returned, so there are never any late fees! For more information, visit the Library website at www.fullertonlibrary.org and click on the Digital Library icon.

- **It's No Mystery:** The first four programs in the "Summer Sleuthing @ The Library" far exceeded expectations! The number of people attending and their level of enthusiasm for literary discussion have been amazing. The "Women of Mystery" film brought more than 70 readers. Author David Sundstrand entertained 50 people with tales of writing and publishing. Dr. Doug Lyle enthralled 60 mystery enthusiasts with his knowledge of forensic science and medicine, and work with TV shows like "CSI." The "Murderous Locations" discussion drew 38 readers, who stayed for the screening of "Double Indemnity." Circulation of mystery books has been brisk.
- **Game Day:** The third Game Day for young adults was held in the Osborne Auditorium, and featured "Guitar Hero," and board games, quizzes, and refreshments. The afternoon attracted 32 participants, which is a modest but hopeful increase over last month's event.
- **Summer Reading:** At the end of the fifth week, 2,108 children had signed up for the "Get a Clue Summer Reading Club." Of those, 389 participated in the "Read-to-Me Club." The Teen Volunteers continue to be an enormous help for various activities during LIVE and storytime programs. There will also be an outdoor carnival to conclude our LIVE program.
- **Family Reading:** The last session of "Prime Time Family Reading Time" ended July 9 as 36 participants received certificates of completion. Families brought in their favorite dish to share with others while the group discussed Eve Bunting's "Going Home," which deals with determination and coping with changes.
- **Latino Education:** Latino Educational Attainment was attended by 11 parents, who learned how to become more involved in their children's education. This program covered topics from understanding how grades are calculated to financial planning for college. Parents very much appreciated the workshops, as some weren't aware of the scholarships and grants available for their children, including some specifically for Latino students. On July 19, parents "graduated" from the workshop and received a certificate from Council Member Keller and United Way Vice President, Juan Carlos Araque.
- **Hunt News:** The Hunt Branch Library has received new concept book boxes for its picture book collection. Formerly, books with such subjects as farms, animals, transportation and weather were kept in old record album boxes and were exceeding space. A local Eagle Scout made beautiful boxes to accommodate the large collection. Staff has noticed a dramatic increase in the circulation of these items due to their new presentation to patrons.

Maintenance Services

- Administration:

- In July, the Department received 1,121 service requests, completing 812 (72 percent). Of the 16 emergency requests, 13 (81 percent) were completed in one day. The Building and Facilities Division received the most requests - 371, or 33 percent of the total.
- The audit team is working on the Sewer Division audit, and hopes to complete it by early fall. Besides assessing Division efficiency and effectiveness, the audit will fulfill the Regional Water Board's requirement for a bi-annual internal audit.
- A crew from AAA Flag & Banner will be out within the next few weeks to clear tangled flags and replace damaged ones.
- In July, Maintenance Services' support staff received 969 calls, an average of 51 per workday, or 26 for each of our two primary customer service personnel.

- Facilities Division:

- Graffiti crews removed 56,250 square feet of graffiti at 341 sites in July.
- Staff completed 20 custodial inspections of City facilities in July.
- Replacement of the Museum air conditioning system is nearing completion, and the roofing project bid has been awarded.
- The project to replace the air conditioning system at Headquarters Fire Station is in the design stages and is being handled by the Engineering Department.

- Sewer Division: In July, the Division: handled one private sewer overflow; hydrojetted 27.6 miles of sewer mains; performed root cuts/mechanical treatment on 12,455 linear feet of main; performed mechanical treatment of 195 sewer laterals; conducted 12 CCTV inspections of laterals and 32,114 linear feet of sewer main, and 49 FSE inspections; received and approved five Lifeline applications and nine Large Lot Applications; and received 20 sewer fee calls and 69 sewer service requests.

- Water Division: In July, the Division produced 1,128,491,580 gallons of water. Of that amount, 63.94 percent, or 721,594,000 gallons, were pumped from wells and 36.06 percent, or 406,897,580 gallons, were purchased from the MWD.

- Landscape Division:

- In July, West Coast Arborists, the City's contract tree-trimming company, trimmed 623 trees, removed 26 trees and stumps, and planted 15 trees

- Orange County Juvenile Work Program crews were scheduled to perform weed abatement at Gilman Park on Bastanchury Road at the 57 Freeway slopes.
 - The Division received two reports of red imported fire ants and treated both sites.
 - The Division received four calls for beehives or swarms in July. The hives were located in City trees, water meters and at Hunt Branch Library.
 - The Division received and completed 18 service requests in July.
 - Turf operation crews completed aeration and fertilization of the new Dog Park.
 - Division staff coordinated and planted a memorial tree for the Bunts family at Emery Park. The tree was dedicated to Beulah Montgomery.
 - The Bastanchury Park and Fullerton Sports Complex soccer fields have been reopened, after having been closed for aeration, fertilization and re-sodding.
 - Crews performed weed abatement and clean up along Juanita Cooke Trail in preparation for the 5K run to Laguna Lake.
 - Staff assisted in the set up/clean up at the Fourth of July celebration at Fullerton High.
 - **Street Division:** In July, crews: cleaned 2,915 miles of streets, 11 roadway spills, 255,773 linear feet of sidewalk, and 155 drains; used 59 tons of asphalt for patching, 112 tons for digouts, and 114 tons for Water Division paving; installed, fabricated and cleaned 524 signs; used 460 gallons of paint; ground 297 sidewalks; and made 37 asphalt sidewalk repairs
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Parks and Recreation

- **Capital Improvements:**
 - Construction drawings for Phase II of the Laguna Lake project are 90 percent complete. Staff is waiting for approval from the state, anticipated in early fall. The anticipated project completion date is May 2008.
 - At the Aug. 7 Council meeting, staff will recommend awarding a contract for construction/renovation at Adlena, Byerrum and Valencia parks. The project is being funded by Props. 12 and 40, and the agreement with the State has been approved. As part of the proposal, staff is recommending inclusion of a water play feature at Valencia.
 - The Richman Park project is nearing completion. The re-opening ceremony is tentatively scheduled for Sept. 4, prior to the City Council meeting.

- The Lions Field concept plan was approved by the Parks and Recreation Commission, user groups, and the City Council. Geological studies are being performed to determine necessary treatments for the hill on the east side.
 - The Pooch Park Advisory Board is continuing to raise donations for improvements that include a new drinking fountain, shade, etc. A maintenance plan is being completed, and the management of the park is under review.
 - The design for Gilman Park renovations is partially complete. The plan was approved by the Parks and Recreation Commission and the City Council, with Council directing that it be master-planned in phases. Engineering is investigating issues with the drainage channel.
- **Senior Multi-Service Center:**
 - The Center is a host site for the yearly state-sponsored homeowners and renters assistance/rebate program, which provides volunteers to help seniors prepare claim forms. In July, counselors assisted approximately 45 seniors.
 - Approximately 50 seniors participated in the Center's July multi-cultural program which focused on Independence Day.
 - Prospect Medical Group sponsored a healthy cooking class for 26 seniors July 18.
 - Approximately 40 seniors and guests visited the Orange County Fair July 26. The Center's Hawaiian dance class members performed at the fair.
- **Maple Community Center:**
 - The Camp Lemonade summer playground program is well attended, with 75 children enrolled.
 - The Lemon Park spray pool was down for maintenance July 6. Maintenance Services staff repaired the problem in time to open the pool on July 7. On July 18, the water pump overheated, causing the closure of the pool for the day. Again, Maintenance Services' staff was successful in repairing the problem in time to open the pool the following day.
 - Weekend attendance at the spray pool is up to 280.
- **Richman Community Center:**
 - The Center has been busy with its various classes. Approximately 20 residents are enrolled in the Salsa dance classes, 10 children in the "Exploring Art Media" class. In addition, 10 children are enrolled in the "Reading Circle," which encourages them to read.

- The Valencia Health Committee met to get an update on the St. Jude Neighborhood Health Center. It was suggested by Committee members that a schedule of services and hours be posted at the Richman Center.
 - A dentist is available Monday through Thursday in the St. Jude Neighborhood Health Center, and this month Friday visits will be added. St. Joseph's Hospital will be providing an optical van on the first and third Wednesday of the month. Eye exams will be provided for adults with diabetes and high blood pressure. A podiatrist and dermatologist will also be available once a month. Appointments are by referral only.
 - The Family Fun Day Luau hosted approximately 100 people at Lemon Park.
 - In July, 27 referrals were made for domestic violence victims to legal services on such issues as divorce, child custody, child support and immigration. There were also 27 referrals made for food, utilities and counseling services.
- **Garnet Community Center:**
 - Staff has been meeting with the Police Department and forwarding information from residents about drug dealing and use in the neighborhood. Staff is also assisting domestic violence victims with services at the Police Department, counseling services, and referrals to shelters.
 - Staff and volunteers, in collaboration with Topaz Elementary, provided a special event for 400 children at the school in July. The children participated in soccer, volleyball, games and dancing, culminating with a barbecue.
- **Tiny Tots:**
 - July was busy for 49 preschoolers at Independence Park. The preschoolers dressed up for "Country Day," which featured cooking, crafts, dancing, and bounce houses. In addition, Recreation Manager Judy Peterson brought two of her talented dogs, Frasier and Armani, to class to help teach the children how to safely approach a dog.
 - Tiny Tots morning sessions are full and wait lists are being maintained to help fill positions made available by graduating students.
- **Playgrounds:**
 - The "Summer Playgrounds" programs at Chapman, Gilbert, Lemon, Orangethorpe and Richman parks ends Aug. 10, and have been very busy and successful. On July 6, more than 350 kids participated in the "International Fun Fest" at Gilbert Park. On July 20, 350 kids participated in "Wacky Olympics" at Chapman Park.
 - The "Camp Hillcrest" Seasonal Day Camp offers a variety of themed activities including arts, crafts, and enrichment projects, outdoor activities, and theme park excursions.

- Independence Park/Teen Programs:

- The Park welcomed more than 10,669 visitors in July.
- The “Teen Scene” Summer Experience offers recreational opportunities for more than 60 teens. In July, 12 teens went on a two-night camping trip to the beach in San Diego.

- Tennis Center:

- The Rosary girls’ tennis team held a summer camp at the Center for approximately 40 participants the first two weeks of July.
- The Center hosted its 2nd Annual Junior Satellite Tournament July 26, with 71 participants.
- Although all of the local adult leagues take the months of July and August off, the Tennis Center was host to more than 4,000 players in July.

- Youth Sports:

- Fullerton Hills Softball, Little Leagues and Fullerton Rangers Soccer have all had a successful spring season, with teams competing well in the All-Stars.
- Golden Hill Little League’s 10-11-year-old All-Stars captured the District 56 Championship, while the League’s 9–10-year-old All-Stars took second place. The tournament was held at the Fullerton Sports Complex in July.
- The Fullerton Hills Softball 10-and-Under All-Star Team finished sixth at the state tournament held in early July in Lancaster! This finish qualified the team for the Western Nationals in New Mexico.
- Little League and Softball begin winter ball in September. The Fullerton Rangers kicked off its season with the Rangers Classic Tournament in July. Teams from all over Southern California participated, with an estimated 2,300 players. Fullerton Pop Warner Football began its season July 30, while Fullerton Youth Rugby begins in December.

- Outdoor Recreation:

- Hiking classes continue to grow in popularity as three more sessions were added for the summer. Staff is noticing greater general interest in the trails as the Department offers its programs to other cities. Guests are welcome and pay a “per hike” fee to participate. Saturday morning hikes are being added in the fall.

- The Summer Kids' Fishing Club was also a hit as a first-year program for kids to enjoy six weeks of fishing at Laguna Lake. "Mommy/Daddy and Me" fishing classes were also offered as a first-time fishing experience for children ages 3-5.
 - **Classes:** Summer registration continues to be strong, with more than 2,400 residents signing up for classes. The "Ed2Go" website has really taken off since implementing changes that make the system more user friendly.
 - **Cultural and Events:**
 - The "Strings of Paradise: The Ukulele and Steel Guitar" exhibit in the Museum's Main Gallery: dives into the Hawaiian musical instrument tradition. More than 100 instruments and plenty of Hawaiian-themed memorabilia are on display.
 - The "You Won't Part with Yours Either" exhibit in the Museum's Fender Gallery continues to attract a diverse audience from guitar lovers and music fans to students and families alike.
 - The Museum's popular "Stroller Brigade" program for families with preschool-age and younger children has been featured in "The Fullerton News Tribune" and the "Observer." The summertime program ends Sept. 5.
 - Fullerton Market continues to attract many Fullerton residents with its fresh produce, unique crafts, and overall social appeal. The Museum's Beer and Wine Garden is open during the Market and has become very popular.
 - Tragedy was narrowly averted Aug. 2 when a 79-year-old man drove his car eastbound on Wilshire through Fullerton Market shortly before it opened, and then crashed into a streetlight. Thankfully, there were no injuries. The driver, a Fullerton resident, was taken to St. Jude Medical Center for treatment. Police said the man apparently suffered a slight stroke while at the wheel of his car. Police do not plan to file charges; however, the DMV will examine whether the driver should be allowed to keep his license.
 - The summer concert series at the Sports Complex opened July 18, with an estimated 800 people attending. The series runs through Aug. 22.
 - The 18th Annual July 4 Fireworks Show and Festival was a success, with an estimated 7,000 people inside the high school stadium. Police estimate another 35,000 citizens lined streets in neighboring areas to watch the fireworks show.
 - The Museum hosted its annual week-long Summer Art Camp July 16- 23. This session was for students entering grades 1-3, and 10 students were enrolled. This smaller group allowed for more individualized attention, which the parents appreciated. Live animals and a field trip to the Library were included as part of the activities.
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Police

- Patrol:

- Officer Claudia Zavala and Cpl. Tony Diaz conducted a pedestrian check of a woman. The Officers' investigation revealed she was involved in the sale of narcotics, and was on parole for prior sales. She was taken into custody.
- Officer David Macshane initiated a car stop. A search of the vehicle turned up miscellaneous burglary tools, two replica handguns, and a stolen car stereo. One juvenile and one adult inside the car were arrested for burglary.
- Cpl. Jose Torres observed four subjects running from an apartment complex on the east side of town. Cpl. Torres stopped the subjects as they were attempting to get into their car, and a search of the car uncovered burglary tools and stolen property. Two juveniles and two adults were arrested.
- The Department responded to a call of a subject with a knife. Officer Laura Markoski, the first officer to arrive on the scene, observed the suspect leaving in a vehicle. When she attempted a car stop the suspect refused, and, instead, waved a knife around outside the car window. The suspect eventually yielded to the demand to stop, but struggled with Officers Markoski and Bailor while he was being taken into custody. It was later determined the suspect had attempted to rob a pedestrian and then tried to run over the pedestrian with his vehicle.
- The Department assisted the Parks and Recreation Department at the Orangethorpe Recreation Center in stopping a drug dealer. The suspect had been observed using a pay phone at the park to facilitate his dealings. Judy Peterson of Parks and Recreation provided Officers Dan Heying and Jenny Brown with the suspect's name. The Officers located the person and arrested him for a weapons law violation.