

## City of Fullerton Community Development Department

Zone Change/Amendment/General Plan Revision and Specific Plan Preparation or Amendment Application Information

	REQUIREMENTS - The Community Development Department will need all of the following before an application is considered complete for filing. These items are to be submitted as a package:				
1.	Standard City application form -must be signed by the property owner of record whether or not an agent (applicant) has been named.				
2.	Planning Action Description/Justification Form (completely filled out).				
3.	Zoning	Il Plan RevisionAmendment	0	\$3,901.04 \$3,900 \$3,021.20	minimum plus time and materials for actual plan amendment preparation
4.	Docum	ent Imaging Fee (per application request)		\$99	
5.	Environmental Fee (to be determined by staff).				
	a.	Initial Study and Negative Declaration (deposit)		\$2,500.00 \$43	
		(916) 651-0603)		\$2,156.25	
	b.	(*Actual staff time will be charged against deposit) County Recorder's Fee		\$5,000*Deposit	
				\$43 \$2,995.25	
	C.	Project exempt from environmental review County Recorder's Fee		\$43	
6.	Drawin	gs - plot plan, floor plan and building elevations drawn to s	scale -	25 sets	

## B. PROCEDURE

When above requirements are met, the application is to be filed with the Community Development Department. The application will be placed on the agenda of the Planning Commission, and a public hearing will be held in approximately six weeks; the decision by the Planning Commission is final unless appealed to the City Council.

NOTE: ALL APPLICATIONS ARE SUBJECT TO FURTHER REVIEW AND CONSIDERATION. ADDITIONAL INFORMATION MAY BE NECESSARY BASED ON TRAFFIC IMPACTS, NOISE LEVELS OR OTHER SPECIAL CIRCUMSTANCES POSED BY THE APPLICATION.

## Zone Change/Amendment/General Plan Amendment Drawing Information Checklist

**SUBMITTAL REQUIREMENTS FOR ALL PLANS/WORKING DRAWINGS.** ALL OF THE FOLLOWING INFORMATION MUST BE SHOWN ON PLANS BEFORE APPLICATION WILL BE ACCEPTED.

<ul> <li>Names and widths (to centerline) of all adjacent streets and alleys</li> <li>Required right-of-way dedications, if any, and location of ultimate property lines</li> <li>All existing (to remain) and proposed structures (include location of any backflow prevention devices)</li> </ul>				
a. Dimensions b. Use				
Setbacks, yard areas, distances between buildings (setbacks measured from ultimate property lines idedication required.)				
Off-Street parking a. Designate and number open parking, carports, garages b. Dimensions of parking stalls, maneuvering areas, driveways c. Paving materials d. Curbing and wheel stops				
□ Loading Areas (commercial and industrial)				
<ul> <li>a. Dimensions</li> <li>b. Screening</li> <li>Walls and Fences</li> </ul>				
<ul> <li>a. Height</li> <li>b. Materials</li> <li>Landscaped areas and recreation facilities</li> <li>Pedestrian access and circulation</li> <li>Existing trees</li> </ul>				
Topo/Grading Plan of proposed development if:  a. Greater than 2 foot elevation difference on site;  b. Site elevation exceeds (or will exceed) neighboring property by 3 feet or more; or  c. Site located in special flood hazard area				
<ul> <li>Easements on or across the site</li> <li>Location of curb-cuts on neighboring properties and, in commercial and industrial zones, within 300 feet of the</li> </ul>				
property across the street  Location of buildings on adjacent properties (sides and rear)  Floor Plans				
<ul> <li>a. Dimensions of rooms</li> <li>b. Use of rooms</li> <li>Exterior Elevations of all sides of all buildings</li> <li>a. Height</li> <li>b. Materials</li> </ul>				
The following information must be provided, either on site plan or separately:				
<ul> <li>□ Lot area (after required dedications for right-of-way)</li> <li>□ Number of dwelling units-classify by number of bedrooms per unit (bachelor, 1-bedroom, 2-bedroom)</li> <li>(Dens, libraries, studies, etc. are considered "bedrooms" for this purpose)</li> </ul>				
<ul> <li>Number of parking spaces - classify as to open parking, carport, garage</li> <li>Area (sq. ft.) and percentage of lot devoted to open space. (Area other than buildings, driveways, parking)</li> <li>Area (sq. ft.) of each building, and total building area (including carports and garages)</li> <li>Area (sq. ft.) and percentage of lot devoted to driveway and open parking</li> <li>Public Works improvements</li> </ul>				
<ul> <li>a. Existing</li> <li>b. Proposed</li> <li>Fire hydrants (including size and type)</li> <li>Usable open space, as defined in the zoning ordinance</li> <li>Other</li> </ul>				
An additional review fee of \$ will be required for the above noted item(s)				

1/28/2013